

Bredon, Bredon's Norton and Westmancote Parish Council

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on Monday 6th June 2016 at 7.15pm

Present: Cllr's, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy (Chairman), Mr Mike Johns, Mr Ian Rowland-Hill, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance Ms J Shields (Clerk) and Mr Neil Leyden.

Mr Neil Leyden addressed the council with his concerns for the future of the public houses in the parish.

1. Apologies For Absence.

Apologies were received and accepted from Cllrs Mrs Alison Palmer, Mrs Diane Kemple, Mr Richard Coghlan and Mr Andrew Rhodes.

2. Declaration of Interests.

Cllr's were reminded to update their Register of Interests with Wychavon.
Cllr Sly declared a DPI in item 15a iii, as joint owner of the property.

3. To Consider The Adoption Of The Minutes Of The Meeting Held On The 16th May 2016.

The minutes having been previously circulated were agreed and signed as a true record.

4. Finances.

a) Invoices To Be Paid.

The following cheques were agreed for payment:-

| | | |
|-----------------------|----------------------------|-----------|
| Co and Hodgets | Football Club Lease | £570.00 |
| S Merrett | Herbicide to Playing Field | £456.00 |
| Avon Navigation Trust | Donation | £10.00 |
| Came and Co | Insurance | £3,439.91 |
| BHGS | NHB | £195.00 |
| S Gwilliam | Lengthsman | £279.00 |
| J Shields | Clerks Expenses | £50.92 |
| VH | | |
| RPK | Various | £233.33 |
| Mrs Knorr | Return of deposit | £50.00 |
| J Lomasney | May | £332.38 |
| D Rosser | May | £40.00 |
| CW | Various | £50.12 |

b) Financial Report.

Statement for May 2016 had been circulated.

Remittance received:-

| | | |
|-----------|----------------------|-----------|
| Bredon FC | Hire of facilities | £166.66 |
| Vat | Reclaimed | £829.06 |
| Mr Jones | Hire of Glebe Meadow | £105.05 |
| VH | | |
| Lettings | May | £1,808.58 |

| | | |
|-------------|--------|-----------|
| Bar Takings | May | £1,820.00 |
| British Gas | Refund | £160.60 |

5. To Consider Reviewing Council’s Standing Orders, Financial Regulations, Risk Assessment and Insurance Requirements.

It was agreed to update the wording in the standing orders ‘interests’ section, and to include guidelines for advisory groups and working parties. Cllr Darby and the clerk to agree the alterations as agreed at the meeting.

6. To Discuss E Mail Communication.

The council agreed that all correspondence should come through the clerk and when councillors are responding they should exercise a presumption against ‘replying to all’ and only do so where this could be clearly justified. Cllr Darby and the clerk would amend the Protocol on Communications and circulate it for agreement at the next meeting.

7. To Consider The Staffing Group Report.

Deferred.

8. To Approve The Annual Governance Statement 2015/2016.

The council agreed the Governance Statement, Clerk and Chairman to sign.

9. To Approve The Accounting Statements 2015/2016.

The council agreed the Accounting Statement, Clerk and Chairman to sign.

10. To Discuss The Future Of The Village Hall And Forming A New Working Party.

A working party consisting of Cllrs Johns, Falvey and Roland-Hill, to include Cllr Shields in September, had been formed at the April meeting. To date no meeting had taken place.

11. To Consider the Outdoor Fitness Equipment and the Parish Councils Relationship with BCPR.

The council agreed that, as at the present time there was not a suitable location for the OFE, this item would be ‘stored’.

The relationship between the council and the BCPR needs to be confirmed under ‘terms of reference’, the council agreed a working party consisting of Cllr’s Johns, Rowland-Hill, Sly and Whiting, who will report to the next meeting, with aims and a time scale.

12. To Discuss Playing Field Maintenance.

As above.

The maintenance schedule presented to the council requires no immediate action.

13. To Discuss The Councils Vision/Plan For The Four Year Term.

The document had been circulated to all councillors and it was agreed to accept version one. Cllr Rowland-Hill will produce a draft list of objectives for the next meeting.

14. Correspondence for Information.

- a) The clerk will respond to the letter from Mr and Mrs Cook with assistance from the planning group.
- b) The council will explore ‘assets of community value’ as an agenda item for the next meeting, the clerk aided by Mr Leyden will provide information for the next meeting.

- c) Cllrs Handy, Shiels, Whiting and Rowland-Hill will be attending the opening of the new bird hide at Kemerton Lake, the council agreed the following wording for their sign, Bredon Parish Council through New Homes Bonus.
- d) In response to the E mail from Mr Onions,
 - I. The advertising board at Croft Farm, this sign is on private land and therefore not within the jurisdiction of the parish council.
 - II. Footpath (527) RADAR gate. The landowner has not agreed to a RADAR gate at this location and there is no further action that the Parish Council can appropriately take in this matter. Clerk to respond to Mr Onions.
 - III. The advertising boards at Station Yard are on private land therefore not with the jurisdiction of the parish council.
Estate agents have the 'right' to place their signs on the highway, the yellow development signs have been removed by the parish Lengthsman.

15. Planning.

- a) For Consideration.
 - I. W/16/01093/PP - Box Cottage, Lower Lane, Kinsham, Tewkesbury.
 - II. W/16/01152/PP - 71 Queensmead, Bredon, Tewkesbury.
 - III. W/16/00485/PP - The Coach House, Hardwick House, Hardwick Bank Road, Bredons Hardwick.
- b) To Ratify Decision Made Between Meetings.
- c) Decided By Wychavon.
 - Approved by Wychavon
 - W/16/00868/PP - Antrobus, Westmancote, Bredon,
 - W/16/01050/PP - Grange Farm, Main Road, Bredon, Tewkesbury
 - W/16/00872/PP - Barns Close, Main Road, Bredon
 - W/16/00950/PP - Waterloo, Cheltenham Road, Bredon
 - W/16/01093/PP - Box Cottage, Lower Lane, Kinsham, Tewkesbury
 - Withdrawn
 - W/16/00745/PP - 1 Fairview Cottages, Westmancote, Bredon
- d) Neighbourhood Plan.
The plan has been sent to Wychavon and an application has been made to the Neighbourhood Planning Independent Examiner Referral Service.

16. Progress Reports For Information.

- a) Clerk.
Circulated.
- b) Bredon Village Hall.
Painting of the outside should commence before the next meeting.
- c) Bredons Norton Village Hall.
No report.
- d) County and District Councillor.
No report.
- e) New Homes Bonus.
 - a) 2016 (1) The council agreed that as the benches were half the amount quoted, the amount received would cover the cost of two.
 - b) 2016 (2) Wychavon had approved
 - Bredon Star Football Club – storage unit and groundwork
 - Bredon Norton Village Hall – boiler replacement
 - Bredon Community Care – wheelchair servicing

Severn Vale Sailing Club – new dingy and equipment.

The Panel asked for more details about the lighting for the Bredon Star RFC project and to defer a decision on the proposal to grub out and replant a hedge and have requested further information.

Not to support the painting of the bollards.

The Scout group had received funds from another Wychavon funding scheme.

f) Leases.

With the signing of the football club lease the only remaining one is the tennis club.

g) Tennis Club.

No report.

h) BCPR.

i) BHCG

j) Common Land Register.

The register has now been amended.

k) Website.

The council agreed for the website to go live on the 1st July 2016, it will hold and provide information on Bredon Parish.

Clerk to provide Cllr Shiels with minutes from Jan 2016, public documents ie standing order, History of the PC.

l) Fields in Trust.

No report.

m) Parish Magazine.

Grass cutting, planning, website.

17. Councillors Reports And Items For Future Agenda.

Updating planning

Assets of community value.

Village Maintenance.

18. Date Of Next Meeting.

Monday 4th July.