

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 12th March 2018**.

Present: Councillors: Mr Nick Bradley, Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy (Chairman), Mrs Diane Kemple, Mr Andrew Rhodes, Mr Ian Rowland-Hill, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk).

1. Apologies for Absence.

Apologies were received and accepted from Cllr Mr Mike Johns and Cllr Adrian Hardman.

2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon. Cllr Sly declared an ODI for Mitton Bank under Item 5 c) i, Cllr Falvey declared an ODI for Items 18 & 19, Cllr Darby declared an ODI (Prejudicial) for Item 18 and Cllr Kemple declared an ODI for Item 18 (Son plays for Bredon Star RFC).

3. Minutes.

The minutes of the meeting held on Monday 12th February 2018 were **approved**.

4. Finances.

a) Invoices to be paid:

Village Hall

Jo Lomasney	Balance of Wages – February 2018	£43.30
Mark Farey	Exterior Maintenance to VH's (Dec-Feb 18)	£210.00

Parish Council

Business Supported	Balance of Clerk's Wages – Feb 2018	£162.15
AGJ Contracting	Tree cutting (x4) around Playing Field	£850.00
Worcestershire CALC	Training (Cllr N Bradley) 10 th January	£30.00
Worcestershire CALC	Training (Cllr N Bradley) 24 th January	£30.00
Thomas Spry	Replace VH Gatepost	£143.00
Thomas Spry	Repair Post & Rail Fence on Eckington Road	£143.00
ILC	Clerk Training – Local Council Administration	£118.80

All payments were **approved**.

b) Financial Report:

The February 2018 bank statements and cash book were **approved**.

5. Planning.

a) For consideration:

i.18/00350/FUL Land Off, Oak Lane, Bredon (Newland Homes Ltd).

Planning Application Consultation - for two wheelchairs accessible / adaptable M4(2) bungalows with associated parking at land off Oak Lane, Bredon.

The parish council objects to the proposal.

ii.18/00418/HP The Pound, Westmancote, Bredon, GL20 7ES

Roof extension - to replace two existing lead flat roof dormers with tiled hipped roof dormers and tiled side cheeks.

The parish council has made general comments.

b) Approved:

i. 17/02573/LB Greenhayes, Farm Lane, Westmancote, GL20 7ES

ii. 17/02589/HP Woodlands, Eckington Road, Bredon, GL20 7HE

c) Cheltenham, Gloucester & Tewkesbury – Joint Core Strategy (CGT JCS):

i. Planning Update – Mitton Bank

No update on planning. The Prime Minister's recent statement on housing development, that local plans should be considered, was positive.

ii. Hedgerow Restoration

Regency Tree & Garden were instructed too late and were unable to complete the works before the end of February 'nesting' deadline. They stated that for staffing, economic and logistical reasons they would need to complete the hedge cutting over a single time period. They also confirmed their willingness to undertake the works when the 'nesting' season is over.

6. Byelaws and Risk Assessments.

Despite regular chasing by the Clerk, Thomson and Bancks Solicitors have still not responded to the draft byelaws and the Glebe Field issue.

7. Tennis Club Lease

Cllr Falvey confirmed that the Tennis Club had received all requested information and a response was awaited.

8. Village Hall Working Group / Doors / Painting & Decorating

External decoration by Carl Booth commenced on 5th March 2018 and he will confirm the amount his quotation will be reduced, as the painting of the two front doors is no longer required.

9. Defibrillator.

Cllr Falvey is now investigating National Lottery and British Heart Foundation funding opportunities for purchasing, and the latter may provide funds if non-lockable for public access. He will also follow-up a school purchasing alternative. Bredon Cricket Club are also interested in providing a defibrillator at their Hill Close pavilion.

10. Bredon Community Play & Recreation (BCPR).

Cllr Sly reviewed and the parish council discussed Cllr Rowland-Hill's detailed appraisal of the BCPR's April 2017 proposal document. Clerk to contact BCPR to propose the next meeting be in the afternoon of Wednesday 28th March 2018.

11. Wooden Bus Shelter – Opposite Glebe Field.

Cllr Bradley has contacted Worcestershire County Council (WCC) and the manufacturers price for the bus shelter is £5,780 plus VAT, not including carriage or offload. WCC have quoted for the shelter based on the price for the installation of the two earlier installed shelters, for the sum of £6,095 per shelter. The additional costs associated with the installation related to the civil works in preparing the site for the shelter and its installation, which they have indicated should be between £1,500 and £2,000. This gives an estimated total sum of between £7,500 and £8,000.

WCC will contact the residents, at 2 St Giles Road and Avonside Cottage, with notification and consent forms.

12. Ideas for Future Use of Telephone Kiosks.

The Clerk confirmed the adoption of the kiosk at Bredon's Norton has been initiated but BT need to carry out a full consultation, which takes 90 days. It was proposed that the future use of adopted kiosks be decided when they are all parish council owned.

13. General Data Protection Regulation (GDPR).

Latest advice states the Clerk cannot act as the Data Protection Officer for Bredon Parish Council, but it may be possible for an exchange arrangement with the Clerk of a neighbouring parish.

14. St Giles' Churchyard.

Following Peter Whitehead's request for an increased donation to cover the cost of grass cutting at the churchyard, the sum of £1,000 was **agreed**.

15. Salt (Grit) Bins.

After discussion it was **agreed** to purchase three footpath salt bins, locations to be agreed at a later date.

In addition, the Clerk is to write to Worcestershire County Council to ask for a review of the bins serving the 'potentially dangerous' road locations around the parish (currently 9 bins).

16. Footway Extension – Brasenose Road.

It was **agreed** that there should be steps down the grass bank from Brasenose Road to an uncontrolled crossing (with a barrier) opposite Malthouse Lane. This would be a more practical and cost-effective solution than creating a new footway on the south side of Main Road where currently there is only a grass verge. Cllr Bradley to explore this option with Worcestershire County Council.

17. Estate Agent's Boards.

Concern was expressed that Estate Agents sale boards are causing damage to street furniture and property. It was **agreed** that Cllr Bradley will forward the appropriate legal clauses to the Clerk to write to local agents, pointing out the applicable legislation and requesting compliance.

18. Playing Field Lease.

The Chairman explained the background and it was **agreed** that that the matter be placed with the parish council's solicitor to provide a new 10-year lease. This would enable Wychavon to release the approved 106 monies for the drainage of the playing field. Bredon Star RFC are to pay the Landlord's legal costs.

19. Section 106 Monies.

The Chairman and Clerk are meeting with Heather Peachey of Wychavon on Monday 19th March 2018 to seek clarity on the total funds available to the parish.

20. New Home Bonus.

Both Bredon's Norton Village Hall Committee and Bredon's Norton Social Committee have now submitted NHB applications which were **approved**. However, Cllr Shiels drew the parish council's attention to Wychavon's Community Grants which may be more appropriate for their

requirements in the first instance. The Clerk will contact Mark Farey and Debbie Lane to request that they try to attend the next and final mandatory briefing session on Tuesday 13th March 2018.

21. Filming at St Giles.

Spot of Tea Productions Ltd are filming at St Giles Church and along Church Street in Bredon, to shoot an upmarket wedding sequence at the church, for a new TV series. Dates are Thursday 22nd March and Friday 23rd March 2018. The Clerk confirmed receipt of a £2,000 donation for worthy causes within the village.

22. Correspondence for Information.

All correspondence was distributed on the Clerk's Report.

- The Clerk has met with the applicants for Parish Paths Warden (Clare Gibbs) and Tree Warden (Jula Humphries) and have put both in touch with the respective coordinators at Worcestershire County Council.
- Bob Annis, Chairman of Cropthorne Parish Council had emailed requesting the parish council join a group of councils, frustrated at lack the of support by the local authority and county council. It was **agreed** not to attend their meeting as there was no dissatisfaction with local representation.
- Mary Daniels emailed seeking the permission to put up three banners around the village from 6th to 20th May to advertise Christian Aid week 13th - 19th May 2018. This was **agreed**.
A resident, 'Jo', had emailed the parish council asking for permission to train a dog on the playing field. This request was **declined**.
- Karen Patrick, Office Manager at Bredon Hancocks First School, emailed requesting a rolling road closure from the school ending at the playing field for their Summer Fete at Bredon Playing Field, on 23rd June 2018. This needs to be referred to Worcestershire County Council – Highways.
- Mrs Nash, emailed to raise the issue of unlawful off-road parking on Queensmead, resulting in the green in front of housing becoming 'a quagmire'. The parish council discussed this matter and felt this complaint should be referred to Rooftop Housing Group Limited for action.

23. Progress Reports for Information.

- a) Clerk
See Item 22 above.
- b) Bredon Village Hall.
No report.
- c) Bredon's Norton Village Hall.
No report.
- d) County & District Councillor.
No report - Cllr Hardman sent apologies.
- e) Bredon Hill Conservation Group (BHCG)
No report.
- f) Website and Parish Magazine
Next Parish Magazine to include Salt (Grit) Bins, Bredon's Norton road closure (revised date), Telephone Kiosks and donation from Filming at St Giles Church.

24. Councillor's Reports and Items for Future Agenda.

Cllr Coughlan raised Bredon's Norton Church clock-winding (change from manual to automatic (est. £7k). Cllr Rowland-Hill asked for Business Strategy Update and Cllr Sly requested BCPR remained on Agenda for next month.

25. Date of Next Meeting.

Monday 9th April 2018 (Parish Council).

Monday 16th April 2018 (Annual Parish Meeting).

Meeting closed at 8.55pm.