

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 10th December 2018**.

Present: Councillors: Mr Nick Bradley (Vice Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk), Cllr Adrian Hardman, Mrs Sally Cooper, Mrs Anne Meadows, Mrs Sally Brown and Mrs Meg Hanlon.

The Chairman, Mr Ian Rowland-Hill, resigned from the parish council with immediate effect on Wednesday 5th December 2018, for reasons of ill health. The Clerk has taken advice from CALC and it is in order that Vice-Chairman should chair the meeting and that a new Chairman be elected at the January 2019 meeting, in accordance with Clause 88 of the Local Government Act 1972.

1. Apologies for Absence.

Apologies were received and accepted from Cllr Andrew Rhodes and Cllr Mike Johns.

2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Sly declared an ODI for Item 5 e) i, Cllr Darby declared a non-prejudicial ODI for Item 5 e) i (as a farming tenant of a party connected to the application) and Cllr Whiting declared a non-prejudicial ODI for Item 5 e) ii (a friend of Tewkesbury Borough Council Senior Officer – Sara Freckleton).

3. Adoption of the Minutes for of the Meetings held on Monday 12th November 2018.

The minutes were **approved**.

4. Finances.

a) Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – November 2018	£410.41
Darren Rosser	Bar Work – November 2018	£48.00
Mark Farey	Maintenance Front & Rear of External VH	£210.00

Parish Council:

Business Supported	Balance of Clerk's Wages – November 2018	£200.34
Pippins Accountancy	Q3 2018 Bookkeeping & VAT Assistance	£210.00
AGJ Contracting	Removal of Tree – Dock Lane	£225.00
Thomas Spry	Glebe Field Wall Repair & Eckington Road hedge	£315.00
Thomas Spry	Maintenance at Various Locations around Parish	£675.00
Thomas Spry	Maintenance of three Car Parks	£775.00
Wychavon DC	Annual Charge – Cotswold Close Dog Bin	£89.10
Community Heartbeat Trust	2 x Defibrillators & Cabinets	£3720.00
Community Heartbeat Trust	3 x Defibrillators & Cabinets & Electrical Fitting	£6030.00
David Gray	Lengthsman Services & Expenses – Nov 2018	£352.18

The above payments were **agreed**.

b) Financial Report:

The November 2018 bank statements and cash book were **approved**.

5. Planning

a) For Information:

- i. 18/02346/HP 86 Queensmead, Bredon, GL20 7NG
Provision of two storey extension to provide dining / bedroom facilities and single storey extension to form garden room.
The parish council has no objections.
- ii. 18/02277/HP St Margaret's, Dock Lane, Bredon, GL20 7LG
Single storey extension to side and window alterations to rear.
The parish council has no objections.

b) For Ratification:

- i. 18/02187/HP 2 Fairview Cottages, Westmancote, GL20 7ES
Proposal Erection of rear balcony with first floor French doors and bi-fold doors added to ground floor kitchen.
No objections on condition that any issues regarding the privacy of neighbouring properties can be satisfactorily addressed.
- ii. 18/02339/HP & LB Laburnum Cottage, Manor Lane, Bredon's Norton, GL20 7HB
Demolition of existing porch, kitchen and utility/WC and erection of single storey replacement porch, kitchen and utility/WC.
The parish council has numerous objections to the above application based on the site being highly sensitive, a Grade II listed building located in the Bredon's Norton Conservation Area and in the Cotswolds AONB.
The parish council's comments for 5 a) and 5 b) above, were **approved**.

c) Approved:

- i. 18/01846/HP Hubert's Lodge, Manor Lane, Bredon's Norton, GL20 7HB
- ii. 18/01170/FUL Bens Hollow, Dock Lane, Bredon, GL20 7LG
- iii. 18/01848/FUL Greenacres, Kemerton Road, Westmancote, GL20 7EN
- iv. 18/02090/HP 12 Gravel Pits Close, Bredon, GL20 7QL

d) Refused:

- i. 18/01886/HP Malvern View, Rectory Farm Lane, Bredon's Norton, GL20 7EZ

e) Cheltenham, Gloucester & Tewkesbury – Joint Core Strategy (CGT JCS):

- i. Mitton Bank Planning Application (18/00771/OUT)
Cllr Handy updated the council on the meeting he attended with Mitton Residents, Cllr Mike Sztymiak and Cllr Philip Workman. This was to discuss Mitton Bank and wider planning issues covering additional areas of Tewkesbury North and South designated for additional housing, thus creating a housing surplus.
Indications from Wychavon Planning are that the Mitton Bank application is unlikely to be considered before June 2019.
- ii. Tewkesbury Concept Master Plan
Bredon Parish Councillors attended the event at Tewkesbury Town Hall at which housing at Aston Fields to the north of the army camp would be linked to the proposed Ashchurch Garden Town development of 10,000 houses. Another major housing development is being proposed for the Deerhurst/Apperley area. It was **agreed** that Cllr Darby would write to Tewkesbury Borough Council outlining the parish council's position, including a reference to the A46 situation.

6. Section 106 and New Homes Bonus Funding.

Still waiting on fencing quotations which Cllrs Bradley and Falvey will progress.

A possible purchase of available land for open spaces was discussed for future consideration. This included Bensham Allotments (Designated Local Green Space in Neighbourhood Plan). Clerk to make initial enquiries.

It was **agreed** the Clerk would liaise with the Tennis Club to facilitate their proposal and submit a Section 106 application to Wychavon (Cllrs Falvey and Handy abstained).

A recent Wychavon article, referring to New Homes Bonus Funding for a large project at Pebworth Village hall was discussed and would be considered further under Item 11 e) – Village Hall office suite.

7. Bus Shelter at Kinsham.

The email proposal received from Chris Wilkinson of New House, Kinsham, was discussed. It was **agreed** that a new bus shelter at Kinsham was not a priority over other locations in the parish, where there was greater need and better options. Clerk to respond to Chris Wilkinson.

8. Glebe Field.

Cllr Shiels offered to contact adjacent residents, to gauge views on the formation of a 'Community Orchard' and associated tree planting, to inform any future decision on the use of the Glebe Field. It was agreed the Clerk would contact Thomson and Bancks to instruct them to progress the Glebe Field title issue; moving ownership from trustees to the parish council.

9. Parish Elections - May 2019.

The Finance Support Group will ensure appropriate costs will be included in the parish precept to be considered by the parish council in January 2019.

An awareness campaign, using the parish magazine and social media, will be undertaken from January 2019 to promote the need for representatives to stand for election.

10. Correspondence for Information.

An A46 report, received from Cllr Hardman, has been circulated to Councillors. It was decided not to subscribe to Open Spaces. A request for traffic calming in Bredon's Norton is under consideration by the Traffic and Highways Group.

11. Progress Reports for Information.

a) Clerk:

No report.

b) County & District Councillor:

- Worcestershire County Council budget consultation for 2019-20 is due to start. The expected council tax rise, to include a social care precept, is likely to be 3%.
- The Bens Hollow planning application challenge was not supported by Wychavon Planning.
- The Laburnum Cottage planning application is likely to be approved by Wychavon Planning although the Conservation Officer has opposed.
- The pavement improvements between the Royal Oak and Bredon Lodge are on track.
- SWDP is now expected to remain dormant until Autumn 2019.
- The exit from Bredon Hill Surgery is under consideration by Worcestershire Highways, with a roundabout as an option.

c) Defibrillators.

- Installations in place in kiosks at Kinsham, Queensmead and Westmancote, with door to be fitted at the latter.

- The defibrillator installation at the Cricket Club is pending.
 - Paint for kiosks has been donated and volunteers are in place.
- d) Assets of Community Value.
- Cllr Hardman confirmed the Assets of Community Value (ACV) submission filed for the Fox and Hounds is expected to be approved by Wychavon.
 - The Royal Oak and Cross Keys ACV applications are being prepared with over 600 survey responses received for the former. Mitton Allotments also to be progressed.
- e) Village Hall and Office Accommodation.
- The Hearing Loop repair is pending.
 - It was **agreed** to purchase a Table Trolley up to a value of £250.
 - Three quotations for the proposed office suite works were considered and it was **agreed** to apply for New Homes Bonus funding before any contract award.
 - It was **agreed** to trial new Village Hall booking system software for three months (no cost) and phase in over three years if suitable.
 - Cllr Shiels will obtain quotations for the proposed exterior signage and notice board. Clerk to circulate proposed designs before the January 2019 meeting.
- f) Smartwater Initiative.
- All kits have been ordered and are scheduled for roll-out in February/March 2019. Cllr Falvey was thanked for organising and Cllr Hardman for the financial contribution.
- g) Information Technology including Website and Emails.
- The existing website can host email addresses for councillors and forward them to their private email. This will be discussed further at the February meeting.
- h) Bredon Community Play and Recreation (BCPR).

No update although complaints have been received about the public toilets on the playing field.

i) Police Liaison

No police report was received for November 2018, but there have been 5 burglaries and thefts since the last parish council meeting. Meg Hanlon had emailed the parish council expressing concern on behalf of Dock Lane residents.

j) Website and Parish Magazine

There is no parish magazine issued in January 2019.

12. Councillor's Reports and Items for Future Agenda.

There were no issues raised.

13. Date of Next Meeting.

Monday 14th January 2019.

Meeting closed at 10:05pm.

Notes of Public Question Time:

Sally Cooper and Anne Meadows appraised the parish council on the current situation and future plans for the Home Farm Shop at Bredon's Norton. A planning application for change of use to residential will be submitted.

Sally Brown sought approval for a limited tree planting scheme in Spring on the grass on the corner of Blenheim Drive and Main Road. This will be an agenda item for the January 2019 meeting.

Meg Hanlon representing several Dock Lane residents, expressed concern at the recent spate of crime and advised a neighbourhood watch group had been formed. The forthcoming Smartwater Initiative was welcomed, but the parish council were asked for any further assistance.