

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 14th January 2019**.

Present: Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Kevin Falvey, Mr Phil Handy, Mr Mike Johns, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk), Cllr Adrian Hardman and one other person.

1. Election of Chairman

Cllr Sly proposed, Cllr Johns seconded, and it was **agreed** to elect Cllr Nick Bradley as Chairman until the next parish council elections held in May 2019. Cllr Bradley duly signed the Declaration of Acceptance of Office and Undertaking to observe the Code of Conduct.

2. Apologies for Absence.

Apologies were received and accepted from Cllr Mr Matt Darby.

3. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Sly declared an ODI for Item 8 c) i and Cllr Falvey declared a non-prejudicial ODI for Item 10 (a friend of the occupant – Sally Brown).

4. Adoption of the Minutes for of the Meetings held on Monday 10th December 2018.

The minutes were **approved**.

5. Election of Vice Chairman.

It was **agreed** to leave the position vacant until the next parish council elections.

6. Finances.

a) Invoices to be paid:

Village Hall:

| | | |
|-------------|----------------------------------|--------|
| Jo Lomasney | Balance of Wages – December 2018 | £57.13 |
| Wychavon | Quarterly Trade Refuse | £44.50 |

Parish Council:

| | | |
|-----------------------|---|----------|
| Playdale Playgrounds | Repair of Climbing Frame | £2064.29 |
| BHCG (Sally Harte) | Contribution – Apr 2018 to Mar 2019 | £30.00 |
| Business Supported | Balance of Clerk's Wages – December 2018 | £129.55 |
| David Gray | Lengthsman Services– Dec 2018 | £264.00 |
| Smartwater Technology | 656 x Home Security Packs | £5838.40 |
| McAfee | Anti-Virus Software – Annual Subscription | £59.99 |

The above payments were **agreed**.

b) Financial Report:

The December 2018 bank statements and cash book were **approved**.

7. Precept for 2019-20.

Cllr Rhodes explained the basis for the Finance Support Group's budget requirement calculation, with the precept at the same level as 2018-19 (i.e. 0% change). It was proposed by Cllr Rhodes, seconded by Cllr Handy and **agreed** to submit of a precept which was neither an increase or reduction, with the actual budget concluded once we had Wychavon's final tax base approval.

8. Planning

a) For Ratification:

- i. 18/02473/HP Edscote, Lower Lane, Bredon's Norton, GL20 7FB
Single Storey side/rear extension.
No objections, subject to the comments of the conservation officer.
- ii. 18/02489/HP 1 Fairview Cottages Westmancote Bredon Tewkesbury GL20 7ES
New single storey rear extension.
No objections, subject to the comments of the conservation officer.

b) Approved:

- i. 18/02003/FUL Unit 1, Station Drive, Bredon, GL20 7HH
- ii. 18/02187/HP 2 Fairview Cottages, Westmancote, GL20 7ES
- iii. 18/02346/HP 86 Queensmead, Bredon, GL20 7NG
- iv. 18/02277/HP St Margaret's, Dock Lane, Bredon, GL20 7LG
Due to issues of traffic flow, parking and litter, the approved application at Unit 1, Station Drive will be an agenda item for the February meeting.

c) Cheltenham, Gloucester & Tewkesbury – Joint Core Strategy (CGT JCS):

- i. Mitton Bank Planning Application (18/00771/OUT)
Cllr Handy advised there was no update for this application. It was agreed that the Chairman would sign Ashchurch Rural Parish Council's letter. This objects to the Ashchurch Concept Masterplan & Garden Town Project, stating it is contrary to the current JCS Development Plan and fundamentally flawed.

9. Section 106 and New Homes Bonus Funding.

The Section 106 application for the Boundary Enhancement to the two car parks will be submitted this week with the associated quotations.

Now awaiting a response from the Tennis Club relating to their proposal for Section 106 monies. Wychavon have indicated that New Homes Bonus (NHB) Funding for the Village Hall Office Suite may be feasible. The Localism Panel's next meetings is on 4th March 2019. Our application is required by 13th February 2019. Proposals for any uncommitted NHB monies must be submitted by 18th March 2019 or options for reallocating to other community purposes will be considered. This to be an agenda item for the March meeting after the outcome of the Village Hall Office Suite application.

10. Tree Planting outside 'Tydd', Blenheim Drive.

There may be an issue with underground utilities. Clerk to check if any plans are on file as there was a previous tree on the grassed area and ask Mrs Sally Brown to provide proposals for both the species of tree, along with its proposed location, ahead of any planting taking place. A letter would then be sent to Worcestershire Highways requesting the planting, stating the parish council are supportive.

11. Grass Cutting Contract.

It was **agreed** to lengthen the current contract by applying the two-year option to extend for 2019 and 2020. Clerk to write to Greenworks.

12. Parish Elections - May 2019.

Wychavon have forwarded a poster and timetable, which will be circulated and posted on noticeboards and social media.

13. Correspondence for Information.

Cotswolds AONB Management Plan, Worcestershire Minerals Local Plan was circulated to councillors. Parishioner's emails, requesting security lighting in Dock Lane and traffic levels on the Lower Westmancote Road, were discussed. Clerk to respond to senders.

14. Progress Reports for Information.

a) Clerk:

Clerk confirmed that known Bensham Allotment owners had been contacted by letter and two had already responded.

b) County & District Councillor:

- Meeting with Worcestershire Highways Engineer at Bredon Hill Surgery on 25th January 2019 to review options for the Cheltenham Road junction. Interested councillors to attend and raise Station Road parking, Lower Westmancote Lane traffic and traffic calming measures throughout parish.
- Progress expected in 2020 on uncontrolled crossing in Bredon.
- There are 250 'in-year' staff reductions planned at Worcestershire County Council.
- There is likely to be a large increase in police budget for 2019-20.

c) Defibrillators.

- Cricket Club now installed, Kinsham kiosk still awaiting BT to install power and Westmancote kiosk door now fitted.
- Defibrillators for Cross Keys and Bredon's Norton now received but there are local objections to an installation at The Pound, Westmancote.
- Training courses planned when installations complete.

d) Assets of Community Value.

Fox and Hounds is expected to be approved by Wychavon later this month.

e) Village Hall and Office Accommodation.

Agreed that Clerk to order hearing loop (£250), exterior signage (£820), notice board (£606) and instruct hedge removal (£150).

f) Smartwater Initiative.

- The first registration sessions with free of charge kits to distributed to parishioners will be at the Village Hall on Tuesday, 5th February (3pm to 7pm) and Wednesday, 6th February (3pm to 6pm). More dates will follow.
- Deliveries will be made to the elderly or housebound residents.
- Local volunteers being sought for the distribution of kits.

g) Bredon Community Play and Recreation (BCPR).

- Clerk to respond to complaints about the public toilets on the playing field.
- Works to Climbing Frame now completed.

h) Police Liaison

- Crimes for Bredon since the beginning of October have been reviewed:
 - 1 shed break and 1 theft from stables;
 - 2 thefts of a vehicle, 2 thefts from a vehicle & 1 stolen dune buggy;
 - 1 theft of number plates;
 - 2 thefts of power tools and batteries from an allotment;
 - 8 residential burglaries (includes one in Kinsham) (7 for the same period last year).

- Bredon and the surrounding villages to the south of Bredon Hill are always susceptible in the Autumn & Winter, hence the police increase patrols in the area and carry these out at least once a day.
- i) Website and Parish Magazine
Chairman Resignation, Parish Election (candidate seminars), Police Report and Defibrillator & Telephone Kiosk Project Updates.

15. Councillor's Reports and Items for Future Agenda.

Parking signage (Cllrs Falvey & Shiels).

16. Date of Next Meeting.

Monday 11th February 2019.

Meeting closed at 08:45pm.