

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 11<sup>th</sup> March 2019**.

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Kevin Falvey, Mr Phil Handy, Mr Mike Johns, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Adrian Hardman, Mr Neil Leyden and Mr Graham Edwards.

## 1. Apologies for Absence.

Apologies were received and accepted from Cllr Mr Richard Coghlan and Cllr Mr Matt Darby.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Rhodes declared an ODI for item 5 a) ii (as a nearby resident).

## 3. Adoption of the Minutes for of the Meetings held on Monday 11<sup>th</sup> February and Monday 25<sup>th</sup> February 2019.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Mark Farey	Maintenance Front & Rear of External VH	£210.00
Jo Lomasney	Balance of Wages – February 2019	£66.70
CW Hygiene Services	Toilet Rolls	£26.21
CW Hygiene Services	Consumables	£42.91
CW Hygiene Services	VH Holiday Cleaning Cover	£150.00
RPK Maintenance	VH Chair Repairs	£30.00
Snow Electrics	Repair of VH Gent Hand Dryer	£106.52
Mike Spearing Heating	Gas Boilers Servicing	£156.00
RPK Maintenance	Deposit on Materials (10%) for Bay Windows etc.	£149.33

### Parish Council:

Business Supported	Balance of Clerk's Wages – February 2019	£60.27
David Gray	Lengthsman Services – Mar 2019	£333.52
David Gray	Approved Training (PA1 & PA6 – Spraying)	£402.00
Cox & Hodgetts Solicitors	Title Deed Storage	£30.00
CJ Washbourne	Concrete base for benches in Play Area	£600.00*

\* Net Total to be deducted from BCPR balance held by parish council.

The above payments were **agreed**.

b) Financial Report:

The February 2019 bank statements and cash book were **approved**.

c) St Giles Churchyard Grass Cutting Donation

A payment of £1,000.00 (as included in precept) was **agreed**.

## 5. Planning

### a) For Approval:

- i. 19/00298/HP Cleveland Cottage, Cheltenham Road, Kinsham, Bredon, GL20 8HP  
*Two storey rear extension.*

**No objection.**

- ii. 19/00115/HP St Ives, Chapel Lane, Westmancote, Bredon, GL20 7ER  
*Reconstruction of front dormer, new porch to front elevation, first floor rear extension, internal alterations - as approved under planning permission ref. no. 17/00526/HP but not in accordance with condition no. 4 (to amend approved drawings).*

**No objection – subject to additional small window being linked to the fire alarm and fitted with opaque glass and only opened in fire emergencies.** The residents who had complained about the window and black slate used were advised to refer the matter to Wychavon Planning.

The parish council's comments for 5a) i and ii above were **agreed**.

### b) Other General Planning Matters:

The parish council had received a complaint of alleged verbal abuse during the public forum at the parish council meeting on 25<sup>th</sup> February 2019, called to discuss the planning application (18/02618/FUL) at Bredon Marina. The Clerk has contacted CALC for guidance and it was **agreed** the Clerk should respond accordingly advising the council's position. Cllr Rhodes, who was not present at the meeting, abstained.

It is understood that Wychavon sought legal advice on the need for a first school to be built should the Mitton Bank development progress.

## 6. Section 106 and New Homes Bonus Funding.

Following a revised quotation and additional clarification, the Section 106 application for the Boundary Enhancement to the two car parks was re-submitted on 11<sup>th</sup> March 2019. Cllr Johns will update the signage requirement and arrange a quotation.

The application for New Homes Bonus (NHB) Funding for the Village Hall Office Suite will now be considered by the Localism Panel on Monday 8<sup>th</sup> April 2019. Cllr Hardman is unavailable to attend but will write in support. It was **agreed** that Cllr Falvey and the Clerk will attend and register with Wychavon to speak at the panel meeting, if appropriate. Any uncommitted NHB monies will be discussed at the May meeting.

## 7. Highways and Traffic Issues.

Cllr Shiels reported on the attendance and engagement of Worcestershire Highways. Of interest was the possible effects of Gloucestershire developments on the road network particularly at cross borders. They will draw up plans for public meetings/consultations after sending out Engineers to provide estimates/costings for the Bredon projects. Also discussed was Ashchurch Station, the needs of local Worcestershire based residents and the requirement for reserving land at Shannan Way for a potential bridge.

Cllr Hardman is confident of progress as a result of the meeting. The Chairman thanked him for facilitating the meeting.

## 8. Natural Networks.

Cllr Shiels, together with BCPR, met with Natural Networks representatives and visited the Playing Fields and Glebe Field. Natural Networks could provide 45% of any project funding leaving a balance from either parish council funds or from Oak Lane Section 106 monies. Cllr Shield will attend a Natural Networks Workshop and will draw up costed plans.

### 9. Information Technology and Emails.

Councillor's email addresses can be hosted by the parish council website. The processes and procedures were discussed. This matter was deferred until May to be finalised by the newly elected council.

### 10. Parish Elections – May 2019.

Cllr Johns was thanked for his coordination and awareness activities. The Clerk will circulate electoral register details and documents to councillors.

### 11. Fly Tipping.

This matter was referred to Wychavon, together with photographic evidence of the vehicle used for dumping waste at land off the Kemerton Road near Lower Westmancote. An update is awaited from the Local Warden.

### 12. Correspondence for Information.

- Bredon Art at the Village hall will be an agenda item for the April meeting.
- The parish council are unable to provide a dog waste bin in the field at the south-east of Queensmead as this is private land. Bins at Lower Westmancote, Queensmead and both ends of Blenheim Drive were considered to be sufficient.
- The responses from Bensham Allotments owners to be an agenda item for the April meeting.
- It was agreed to forward a card and gift token (£50) for the excellent service and support provided by Richard Levett of Worcestershire CALC, who is retiring at the end of March 2019.

### 13. Progress Reports and Updates

a) Clerk:

No report.

b) County & District Councillor:

- Church Walk surface reinstatement under review by Worcestershire Highways.
- Worcestershire Highways Liaison Engineer, Gerry Brienza, is leaving post to be replaced by Barry Barnes.
- Wychavon have released £15,000 New Homes Bonus monies to cover the Eckington Road Pathway cost.
- Church Street road surface will be dressed at a time to avoid any St Giles Church functions.

c) Defibrillators.

- **Agreed** that Clerk should send thanks for generous donation of £1,000 received from Tony and Mairwen Lloyd and suitable plaque to be arranged.
- Application made to Western Power to arrange power supply to Kinsham Kiosk.
- Bredon's Norton defibrillator being installed in March 2019 with Bredon's Hardwick (Cross Keys) to follow.
- Location of Upper Westmancote (The Pound) defibrillator location to be canvassed by Cllr Falvey.

d) Assets of Community Value.

Submission of Royal Oak application pending.

e) Village Hall and Office Accommodation.

- RPK quotation for Village Hall Bay Windows and Roof repairs **agreed**.
- Hearing Loop now installed and working.

- Table Trolley delivered.
- f) Smartwater Initiative.
- Approximately 400 of 850 kits have been distributed. Next session at Bredon's Norton Village Hall on 20<sup>th</sup> March 2018. The **agreed** signage to be ordered for parish: A2 size = 18 (for entrances to villages), A4 size = 12 and A5 size = 6.
- g) Bredon Community Play and Recreation (BCPR).
- BCPR have a new website.
  - Big Day Out confirmed for 22<sup>nd</sup> June 2019.
  - The climbing frame t needs more bark, but a more permanent and cost-effective solution would be rubber crumb or even a play surface as installed in the primary area. Clerk to write to Martin Miles to make further enquiries.
  - It was **agreed** to stage Play Rangers again, funded by BCPR from monies raised and by reapply to Tesco for a a further grant. Clerk to send letter of confirmation from the parish council approving Play Rangers with no planning permission required.
  - A BCPR request to apply for New Homes Bonus money, to erect a couple of free-standing shelters on the park adjacent to the big wall, will be an agenda item at the April meeting.
- h) Police Liaison
- There was a break-in on Main Road when the residents were at home and Doorstep Pedlars were active in Blenheim Drive.
- i) Website and Parish Magazine
- Dogs Mess, Village hall, Defibrillator, Traffic Working Group and SmartWater.

#### **14. Councillor's Reports and Items for Future Agenda.**

Clerk to write to Cotswold Nail Bar regarding signage on Street Furniture. Cllr Hardman to ask Enforcement to check signage at top of Station Drive.

Advertising on Parish Website (Cllr Shiels).

Commemorative Events e.g. Parish Christmas Tree (Cllr Bradley).

#### **15. Date of Next Meetings.**

Monday 8<sup>th</sup> April 2019 (Parish Council).

Monday 29<sup>th</sup> April 2019 (Annual Parish Meeting).

Meeting closed at 09:35pm.

#### **Notes of Public Question Time:**

Neil Leyden attends U3A at which Graham Edwards is Leader. Request to display private art on Village Hall walls and provide a display rail 4 inches from ceiling using cord and wire. There are 25 artists in the group and examples of artwork were shown to demonstrate talents. Will attend Wychavon w/c 18<sup>th</sup> March 2019 to register a grant request.