

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 11<sup>th</sup> November 2019**.

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk) and Cllr Adrian Hardman.

## 1. Apologies for Absence.

There were no apologies.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Sly declared an ODI for Item 5 e).

Cllr Darby declared on ODI for Item 5 a) I as a friend of the applicant's family.

## 3. Adoption of the Minutes for of the Meetings held on Monday 14<sup>th</sup> October 2019.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – October 2019	£89.51
A&E Fire & Security	Annual Service & Inspection	£854.97

### Parish Council:

Dave O'Neill Builders	Final – Meeting Suite Alterations	£14900.00
Abbey Business Interiors	Meeting Suite Furniture	£4687.20
David Gray	Lengthsman – October 2019	£448.74
Greenworks	Grass cutting – October 2019	£1476.00
Pippins Accountancy	Sage Data & VAT Return Q2 2019	£175.00
Timothy Drew	Balance of Clerk's Wages – September 2019	£253.61
RBL Poppy Appeal	Poppy Wreath	£50.00
BHCG	Administrative Costs Contribution	£30.00

The above payments were **agreed**.

b) Financial Report:

The October 2019 bank statements and cash book were **approved**.

## 5. Planning.

a) For Ratification:

- i. 19/02105/HP 10 The Croftlands, Bredon, GL20 7NL  
*Proposed works to an existing detached residential property to comprise a single storey extension to the front elevation, two storey extension to the side elevation and single storey extension to the rear. Works also to include internal reconfiguration and external*

*envelope upgrades. Variation of condition 4 of planning permission W/16/00709/PP to allow the balustrade to be extended to cover the whole of the roof terrace area.*

**Objection on the grounds that the extension to the balustrade, due to its size and design, are perceived as overdevelopment compromising the amenity of neighbours and not in keeping with the design of the neighbouring dwellings.**

- ii. 19/02291/HP The Cedars, Westmancote, Tewkesbury, GL20 7ES

*Erection of Replacement Outbuilding*

**No objection provided conservation officers are satisfied the proposals comply with heritage policies.**

- iii. 19/02276/LB The Old Rectory, Church Street, Bredon, Tewkesbury, GL20 7LF

*To regularise works relating to installation of boiler to attic space and external flue.*

**No objection.**

- iv. 19/02249/HP 18 Cherry Orchard, Bredon, GL20 7HJ

*Proposed extensions and alterations to existing domestic dwelling; part demolition of double garage; demolish garden wall and replace with hedge to enclose garden.*

*Variation of condition 4 of 17/01754/HP to amend list of approved drawings.*

**No objection.**

b) For Approval:

- i. 19/02345/CLE True Blue Farm, Lower Lane, Kinsham, GL20 8HT

*Building Works and Engineering Operations have been undertaken in accordance with s56 of the Town and Country Planning Act 1990 prior to the expiration of the time limit of three years attached to Planning Permission W/15/02945 dated 22nd September 2016 and therefore planning permission and listed building consent is extant.*

**No objection, provided conservation officers are satisfied the proposals comply with heritage policies.**

The parish council's comments for all the above were **agreed** but it was a concern that resubmitted applications were being approved, despite non-compliance with the original approvals.

c) Approved.

- i. 19/02102/HP – Rosemullion, Lower Westmancote, GL20 7EU
- ii. 19/02026/HP – Poppies, 41 Blenheim Drive, Bredon, GL20 7LY

d) Refused.

- i. 19/01373/FUL The Pound, Westmancote, GL20 7ES
- ii. 19/01816/HP & LB Priors Gardens and Monks Close, Dock Lane, Bredon, GL20 7LG

e) South Worcestershire Development Plan.

As part of a five-yearly review, a new draft plan has been produced by Wychavon called the 'Preferred Options'. This proposes that 1,000 houses and a primary school are built at Mitton Bank. The parish council's response will cover inadequate road infrastructure, secondary education provision, cross-border impact on health and social care, harm to the ANOB, damage to the rural setting of Bredon's Hardwick, increased risk of downstream flooding and the adverse effect on the wildlife habitat.

It was **agreed** the Planning Working Group would draft a bullet pointed response, to assist parishioner's response to the SWDP and produce a draft letter link on the parish website.

f) Other General Planning Matters.

It was **agreed** the Planning Working Group would respond to the Tewkesbury Borough Plan highlighting the floodplain at Aston Fields and the special conservation protection zone around the Carrant Brook.

Cllrs Bradley, Falvey and Handy will attend the Tewkesbury Garden Town Seminar on 27<sup>th</sup> November 2019 at the Tewkesbury Borough Council Offices.

**6. Standing Orders.**

It was **agreed** to change Standing Order 3 o) (Meetings generally) with immediate effect, to read:  
*o) The Chairman need only preside at formal meetings where the public are able to attend. These would be Parish Council Meetings, the Annual Parish Council Meeting and Public Meetings and if the Chairman is absent from these meetings, the Vice-Chairman, if present, shall preside. If both the Chairman and the Vice-Chairman are absent from these meetings, a councillor as chosen by the councillors present at the meeting shall preside at the meeting.*

**7. Christmas Tree.**

Through generous sponsorship, the tree will be located on the grass at the front of the Village Hall by the end of November 2019 and will be supplied free of charge in a concrete sleeve rather than a tub. It was **agreed** that other requirements, including power supply, lighting, fencing, miscellaneous decoration and a sponsor's sign; would be subject to a minimum £50 sponsorship.

**8. Wychavon Community Recognition Award 2019.**

Cllr Shiels' nomination of Sally Brown was **agreed**.

**9. Social Media Policy.**

The amended the Social Media Policy circulated by Cllr Shiels, which adds Instagram as an additional method of communication, was **agreed**.

**10. Correspondence for Information.**

The Clerk provided the following update:

- Three quotations for tree cutting in Eckington Road have been received. It was **agreed** to award the various tasks to Matt Hale who provided the lowest price.
- Purchase of commercially available publicity relating to Dog Poo increasing on Dark Nights, was not felt to be appropriate for Bredon.
- Support for a national energy campaign. It was **agreed** the Clerk would respond offering support.

**11. Progress Reports and Updates**

a) Clerk:

- The broken sewer at Lower Westmancote (near Cherry Tree House) has now been investigated by Worcestershire Regulatory Services, together with Cllr Hardman. The problems result from insufficient capacity and Severn Trent have been contacted to provide an upgrade.

b) County & District Councillor:

- The Royal Oak has been granted Asset of Community Value status by Wychavon, but this relates to the public house building only – not the car park or skittle alley.
- Enquiries are being undertaken into the recent road repairs (patching) in Hardwick Bank Road.

c) Transport & Organisations Working Group.

The minutes of an October meeting were circulated, and highlighted items included:

- A request for the 540-bus route to include stops in Queensmead and Blenheim Drive.
  - Clerk to respond to Mrs Joan Pringle's request for an update on a Queensmead Bus Shelter.
  - Worcestershire Community Rail were requested by Cllr Sly to include Ashchurch (Tewkesbury Parkway) in their remit.
  - Cllr Bradley and Cllr Hardman attended cross Gloucestershire/Worcestershire county highways meeting.
  - It was **agreed** the Clerk would send a parking congestion letter to sports clubs based around playing field (Cllr Falvey abstained).
  - BCPR's quotations for play bark, park gate & poles and the benches in wooden hut were **agreed**. Clerk to respond requesting an alternative solution to increase the life cycle of the hut roof.
- d) Assets Working Group.
- The minutes of an October meeting were circulated, and highlighted items included:
- The offer to the six owners of 2.1 acres of Bensham Allotments was rejected. Clerk to write thanking the owners for attending the meeting and requesting that discussions are reopened if there is any future change in their circumstances.
  - A new lease for Bredon Bowling Club is now overdue. The Club's Chairman and Secretary will be contacted to progress this matter.
  - Bredon Art have now installed the initial display rails and the 'Village Quilt' is on display in the Old Hall.
  - It was **agreed** that lighting in the toilet and hallway will be replaced, an external light(s) fitted outside the meeting room and an external socket installed for the Christmas tree.
- e) Executive and Finance Working Group.
- A Section 106 response to Sean Ashton of Wychavon relating to the Boundary Enhancement Project will be forwarded this week. Cllr Hardman will also make representations.
  - For the Natural Networks project, the stinging nettles at the corner of the playing field will need removing and burning or composting.
  - The precept for 2020-21 will be discussed and formulated at the next working group meeting.
- f) Technology and Media Working Group.
- The Hallmaster software evaluation has been suspended pending the update of the parish council website.
  - Content for December to be 1,000 New Houses in Our Parish, Christmas Tree Sponsors and Nottingham Knockers Warning.
  - A working group meeting is scheduled for 25<sup>th</sup> November, to include Facebook postings.
- g) Defibrillators and SmartWater.
- There have been 30 attendees at defibrillator training courses to date. There are sessions this week at Bredon's Norton Village Hall and The Cross Keys, Bredon's Hardwick.
  - SmartWater kits – there are over 200 still available for distribution.
- h) Police Liaison.
- There was a burglary on 16<sup>th</sup> October in Mill End. After enquiries, it was apparent that whilst some residents have Smartwater, it has not been used. Parishioners have been encouraged to display the stickers.

- A car was damaged whilst parked on the bowling club car park on the evening of 24<sup>th</sup> October. The car was parked there for a couple of hours and was scratched down the side.
- Churches around Bredon Hill are now being locked.

### **12. Councillor's Reports and Items for Future Agenda.**

The condition of some trees, which have fallen over the brook neighbouring the playing fields, have been referred to Kemerton Estates.

Clerk to write to sports clubs regarding the repair of footpath lighting on playing field.

Agenda - Update on Queensmead Bus Shelter in December (Cllr Lawlor).

Agenda – Defibrillator Courses for Children (Cllr Falvey).

### **13. Date of Next Meetings.**

Monday 9<sup>th</sup> December 2019.

Meeting closed at 09:20pm.