

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 10<sup>h</sup> February 2020**.

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden and Mr Declan Shiels.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Mr Adrian Hardman, Mr Robert Bell, Mr David Booth and Mr Martin Miles.

## 1. Apologies for Absence.

Cllr Mr Andrew Rhodes, Cllr Mr Rob Sly and Cllr Mr Brod Whiting.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a prejudicial ODI for Item 5 a) iii (a working relationship with the family) and a non-prejudicial ODI for Item 5 b) (as a farming tenant of a party connected to the application). Cllr Coghlan declared a non-prejudicial ODI for Item 5 a) iii (a nearby resident).

## 3. Adoption of the Minutes for of the Meetings held on Monday 13<sup>th</sup> January 2020 and Wednesday 22<sup>nd</sup> January 2020.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – January 2020	£72.06
Jack Pullin	Bar Work – January 2020	£60.00
Darren Rosser	Bar Work – January 2020	£48.00
PPL/PRS	VH Music Licence Royalties	£589.70
Mike Spearing Heating	Servicing 2 x Gas Boilers	£156.00

### Parish Council:

Homechoice Blinds	Meeting Room Window Blinds x 3	£204.00
Door-2-Door	Leaflet Distribution in Bredon	£300.00
Matt Hale	Clear Fallen Tree at The Dock	£120.00
Matt Hale	Tree Work at Glebe Field (NN)	£180.00
Matt Hale	Tree Work at Playing Field (NN)	£360.00
Timothy Drew	Balance of Clerk's Wages – January 2020	£69.82
David Gray	Lengthsman – January 2020	£406.99
Packwood Printers	2000 Leaflets (School) & Posters	£189.15

The above payments were **agreed**.

b) Financial Report:

The January 2020 bank statements and cash book were **approved**.

## 5. Planning.

a) For Approval:

- i. 20/00064/HP Halfway Cottage, Tewkesbury Road, Bredon's Hardwick, GL20 7EE  
*Single storey timber orangery to replace existing conservatory.*  
**The parish council has no objections.**
- ii. 20/00157/HP 1 St Giles Road, Bredon, GL20 7EQ  
*Single storey attached double garage.*  
There was some concern that the garage would be located on a sharp corner and a possible danger to road users. However, Worcestershire Highways had expressed no concern in their response.  
**The parish council has no objections.**
- iii. 20/00147/CU Home Farm, Manor Lane, Bredon's Norton, GL20 7EZ  
*Retrospective planning application to change the use of part of the barn from agricultural to storage use class*  
There is a possibility that this application will be referred to the Wychavon Planning Committee, due to the increase in industrial activity in the AONB.  
**The parish council objects and has concerns that this application could become a dual location site and have implications for the road network and effects on the AONB.**

The parish council's comments for all the above were **agreed**.

b) Update on Planning Application 20/00008/OUT.

Cllr Darby's prepared draft response to the Primary School at Mitton Bank, on behalf of the parish council, was **agreed**.

c) Other General Planning Matters.

A discussion took place on the Mitton Bank planning application (18/0071/OUT) for 500 houses and the recent decision to approve 850 houses in Fiddington, which may be a factor relating to this application. It was **agreed** to contact a planning consultant for professional advice.

## 6. Section 106 Project Funding.

Cllr Bradley updated the parish council on a meeting held with Wychavon to clarify the current and future position. Monies totalling approximately £9,000 can be used for Natural Networks project and the Car Park Fencing project was only acceptable to screen the two ends of the car parks adjacent to the playing field. New revised quotations will be requested. The Clerk will also review any expenditure prior to February 2019, relating to improvements to open spaces, which may be eligible for funding.

## 7. Wychavon Code of Conduct for Parish Councils.

The document was circulated to Councillors in advance for consideration and was **agreed**. The Clerk will confirm to Wychavon.

## 8. Bredon Hill Conservation Group (BHCG).

Cllr Darby provided an overview of the workings of the BHCG, which has representatives from the nine parish councils located in the Bredon Hill Area of Outstanding Natural Beauty (AONB). The primary function is to support parish councils on planning issues, e.g. Mitton Bank and SWDP. The group meets every 6 months, the chair rotates amongst the nine parishes and agendas/minutes are circulated to all members. The Clerk will check archives for the constitution.

## 9. Queensmead Issues.

Cllr Lawlor provided an update. The future bus routing will be decided at a meeting in March which will determine the location of bus shelter(s). Worcestershire County Council and Rooftop

are carrying out research on ownership of areas for possible additional parking provision. Rooftop are reviewing the condition of pavements in response to complaints by private residents. Minor repairs have recently been undertaken.

#### **10. Naming of Village Hall Meeting Room.**

It was agreed that the room be called the 'John Masters Room' in memory of the former long serving parish councillor. The Clerk will contact Isobel Masters for her approval. The official opening of the meeting room to be conducted by Cllr Adrian Hardman and it is hoped that Cllr Francis Smith, Chairman of Wychavon District Council would be in attendance.

#### **11. Wheelchair for Village Hall.**

Bredon Care in the Community's offer to provide a wheelchair was **agreed**. This will be stored in one of the anti-rooms in the Chandler Room and made available to all Village Hall users.

#### **12. Correspondence for Information.**

The Clerk provided the following update:

- It was **agreed** the Clerk would write and invite Dr Roger Swan, Design Engineer of Severn Trent, to address both the council and interested residents at the March meeting on the Lower Lane Flood Alleviation Scheme in Kinsham.
- Wychavon has provided information on the Community Grants Scheme.
- Worcestershire County Council are holding the Spring Parish Conference at County Hall at 5:30pm on Wednesday 18<sup>th</sup> March 2020.

#### **13. Progress Reports and Updates**

a) Clerk:

- Cllr Darby will check through past correspondence to check the correct name for the parish council, i.e. the inclusion of Westmancote in the title.
- Cllr Sly's request that the parish council's environmental credentials are included on the agenda for April was **agreed**.

b) County & District Councillor:

- County and District rates for 2020-21 are currently being discussed.
- Letter received relating to floods and resultant sewage in Dock Lane.
- A roadside (drainage) grip at Bredon's Hardwick has been cut.

c) Defibrillators and SmartWater.

- Still have £1,800 funding to spend.
- The replacement door of the Westmancote Kiosk is jamming and needs attention.
- Bredon Hill Surgery is registering its internally located defibrillator with two ambulance services.
- The Police & Crime Commissioner will be holding a Surgery at the Village Hall on Thursday 19<sup>th</sup> March 2020 from 11am to 1pm. The event will be advertised via website, social media, parish magazine and noticeboards.

d) Transport & Organisations Working Group.

- The group have met and meeting notes will be circulated. The next meeting 2<sup>nd</sup> March.
- There were 5 reportable incidents for the previous 2 months:  
Two reports of vans being broken into and tools stolen. One in Vallenders Road and the second in Queensmead, which were both reported on the 16<sup>th</sup> December but could have occurred anytime in the previous 24 hours. On the 21<sup>st</sup> December there was a report of damage to a car in Plantation Crescent that had occurred overnight.

A yard was broken into and a trailer stolen from Bredon's Hardwick reported on the 26<sup>th</sup> January that had occurred overnight. On 1<sup>st</sup> February two males approached a resident in Pippins Road and carried out some unplanned work on the garden. The males then stole a tumble dryer from the garage. Enquiries around CCTV are on-going to identify these males.

- Cllr Lawlor is the parish council liaison with BCPR. She has also now recruited volunteers for the Community Speedwatch Initiative.
  - The Grass Cutting tender will be issued in October 2020.
  - Bredon AFC provided a positive response to the parking situation around the Playing Fields and Village Hall.
- e) Assets Working Group.
- No report.
- f) Executive and Finance Working Group.
- No report.
- g) Technology and Media Working Group.
- At meeting on 23<sup>rd</sup> January 2020 website improvements, Instagram page, and councillor's business cards and email addresses (Agenda Item for March) were discussed.
  - The number of parish council information pages (from the Parish Magazine) to be left at Bredon Village Store (Spar) is to be increased to 24 copies.
  - The next parish magazine to include Mitton Bank School Update, Wheelchair in Village Hall, Rural Focus Event (West Mercia PCC Surgery) and Natural Networks Planting.

#### **14. Councillor's Reports and Items for Future Agenda.**

Cllr Bradley raised the need to set dates for April meeting (which falls on Easter Monday Bank Holiday) and date at the end of April required for Annual Parish Meeting – Agenda Item.

Cllr Darby asked to provide an update on the Terms of Reference for the Planning Working Group – Agenda Item.

Cllr Falvey provided an update on new bins at Village Hall and maintenance requirements including external lighting.

Cllr Leyden will arrange for picture rails to be installed in the meeting room.

#### **15. Date of Next Meetings.**

Monday 9<sup>th</sup> March 2020.

Meeting closed at 09:25pm.

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#### **Notes of Public Question Time:**

Mr David Booth stated that Wychavon had failed to notify local neighbours of Home Farm about the planning application to change the use of part of the barn from agricultural to storage use. Concern was expressed about the potential size of the site, Wychavon's exceeded stated capacity, the buildings not being redundant and the detriment to the roads caused by large commercial vehicles.

Mr Martin Miles advised BCPR were getting quotations for swings to be located near the wooden hut. There may be a need to prune or remove a tree. If removed, more trees would replace it. Cllr Jo Lawlor was thanked for becoming the parish council's BCPR representative.