

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 9<sup>h</sup> March 2020**.

**Present:** Councillors: Mr Rob Bell (co-opted at Item 4), Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mrs Jo Lawlor, Mr Neil Leyden, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Mr Peter Whitehead, Mr Roger Swan (Severn Trent) and Ms Helen Hollingsworth (Severn Trent).

## 1. Apologies for Absence.

Cllr Phil Handy and Cllr Mr Andrew Rhodes.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

## 3. Adoption of the Minutes for of the Meetings held on Monday 10<sup>th</sup> February 2020.

These minutes were **approved**.

## 4. Co-option of 12<sup>th</sup> Parish Council Member.

Following the uncontested election in May 2019, the Clerk had received an application for co-option from Mr Robert Bell. It was **agreed** unanimously by Councillors to support the application and Cllr Bell duly signed the Declaration of Acceptance of Office.

## 5. April 2020 meeting Dates.

As the second Monday in April is the Easter Monday Bank Holiday, it was **agreed** to hold the next parish council meeting a day later on Tuesday 14<sup>th</sup> April 2002 at 7:15pm.

It was also **agreed** that the Annual Parish Meeting be held on Monday 27<sup>th</sup> April 2020 at 7:00pm in the Jubilee Room.

## 6. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – February 2020	£132.88
Darren Rosser	Bar Work – February 2020	£24.00

### Parish Council:

RPK Maintenance	Meeting Room Picture Rails	£60.00
David Gray	Lengthsman – February 2020	£374.00
Pippins Accountancy	Sage, Bookkeeping & Q3 VAT Return	£87.50
Timothy Drew	Balance of Clerk's Wages – February 2020	£134.12
Greenworks	Grass cutting – February 2020	£752.76
Cox & Hodgetts	Title deed Storage Charges 2020	£30.00

The above payments were **agreed**.

b) Financial Report:

The February 2020 bank statements and cash book were **approved**.

- c) St Giles Churchyard Grass cutting donation.

It was **agreed** to donate £1,000 for grass cutting at the Churchyard and an additional one-off payment of £200 (as the church currently has reduced resources for landscaping until a new occupant is found for the Rectory). The donation for grass cutting will be replaced by an inclusion in the parish grass cutting contract, when next tendered in October 2020.

## 7. Planning.

- a) For Approval:

- i. 20/00040/HP 3 Kinsham Close, Kinsham, GL20 8JQ  
*Demolish conservatory and porch, replace with 2 storey brick/tile roof extension to rear.*

**The parish council has no objections.**

- ii. 20/00357/HP Thatchways, Lower Lane, Bredon's Norton, GL20 7FB  
*Demolition of existing dwellinghouse and construction of new dwellinghouse on its site (Removal of condition 4 of planning approval 00/00734/PP).*

**The parish council has no objections.**

The parish council's comments for the above were **agreed**.

- iii. 20/00419/FUL Wyche Elm, Main Road, Bredon, GL20 7EG  
*Removal of remains of a dormer bungalow destroyed by fire. Construction of a new replacement dormer bungalow.*

All aspects of the planning application were discussed and considered, which included:

- The proposed dwelling being unsuitable to an open countryside location and is not a replacement building.
- The site being exceptionally sensitive, within the setting of two internationally significant Grade I listed buildings, St Giles Church and Bredon Tithe Barn with the development of land immediately north of the proposal site dismissed by a planning appeal in 2015
- Dangerously high levels of road traffic noise, due to proximity to the M5, which is above the safe upper limit for daytime noise in external areas.

It was **agreed** that **the parish council would object to this application.**

- b) Approved:

- i. 20/00064/HP - Halfway Cottage, Tewkesbury Road, Bredon's Hardwick, GL20 7EE  
ii. 20/00157/HP 1 St Giles Road, Bredon, GL20 7EQ

- c) Amendment:

- i. 19/01355/FUL Field SO 9239Eckington Road, Bredon's Norton  
*Change of use from disused land to 5no. pitches for local travellers with 1no. static and 1no. touring caravan per pitch*

This application was considered at Wychavon planning committee last Thursday and it was decided to defer consideration to incorporate a 25-metre landscape buffer on the sites eastern boundary as had been requested by the parish council.

- d) Appeal:

- i. 19/01816/HP at Priors Gardens and Monks Close, Dock Lane, Bredon, GL20 7LG  
ii. 19/01774/LB at Priors Gardens and Monks Close, Dock Lane, Bredon, GL20 7LG  
(Based on alterations and improvements to vehicular entrance to Priors Gardens and Monks Close and rebuilding of wall).

e) Other General Planning Matters.

The proposed road bridge at Northway was discussed and a planning application to Tewkesbury Borough Council is expected this summer. It is understood the bridge must be constructed in 2021 to secure the funding allocated.

**8. Queensmead Bus Shelter.**

Cllr Lawlor advised the shelter would be on the Tewkesbury bound roadside. The Clerk was asked to write to Cllr Adrian Hardman to request if any discretionary funding could be made available from Worcestershire County Council (WCC). Cllr Lawlor will also chase Bradley Knight at WCC.

**9. BCPR – New Swings and Equipment.**

Locating adjacent to the Skate Park was acceptable to the parish council, however, Cllr Lawlor was asked to arrange for BCPR to provide a detailed location/layout plan for the new equipment before formal approval. Mrs Hartley is to be contacted out of courtesy, as the Skate Park was originally provided as a memorial to Dominic Hartley.

**10. Wall Art for Meeting Room.**

It was **agreed** that Cllr Leyden would purchase acrylic artwork of St Giles and Bredon Hill (to be changed/rotated over time) and a large scale (A1) laminated map of the parish showing boundaries.

**11. Business Cards.**

The design provided by Cllr Leyden was **agreed**.

**12. Coronavirus Preparation.**

In the event of an imposed government lockdown, the functioning of the parish council was discussed, including conducting meetings remotely, facilities and actions across the parish. It was **agreed** to provide hand sanitising dispensers at Bredon Village Hall (2) and Bredon's Norton Village Hall and purchase a webcam and spider phone for remote conferencing and meetings. It was also **agreed** that the Clerk be delegated powers to convene remote meetings and to conduct business by email, including decision taking as required. The Clerk should consult with the Chairman before taking such action.

**13. Correspondence for Information.**

The Clerk provided the following update:

- CALC Training is available to interested Councilors.
- Wychavon has provided the write-up of their Intelligently Green stakeholder event.
- The Eckington Neighbourhood Plan was adopted on 19<sup>th</sup> February 2020.
- The request to hold walk-in foot care clinics would be subject to a Village Hall booking by the service provider.

**14. Progress Reports and Updates**

a) Clerk:

- No report.

b) County & District Councillor:

- No report.

c) Defibrillators and SmartWater.

- All unallocated SmartWater kits need to be returned for the PCC's surgery, to be held on 19<sup>th</sup> March 2020.

- d) Transport & Organisations Working Group.
- The Police reported three items to report for the last month:
    - On 26<sup>th</sup> January we received a report that a trailer had been stolen from a farmyard in Bredon's Hardwick overnight.
    - On the 1<sup>st</sup> February there was a theft of a tumble dryer at a property in Pippins Road. It is believed that two males who had carried out garden work at the property after cold calling were responsible. The resident was also taken to a cashpoint to withdraw cash to pay the males for the work they had completed. The amount charged had also increased from the initial quote.
    - On the 16<sup>th</sup> February we were made aware of an alarm sounding at a business premises on Main Road the following day we were informed that a burglary had taken place and several items had been stolen.
- e) Assets Working Group.
- No report.
- f) Executive and Finance Working Group.
- No report.
- g) Technology and Media Working Group.
- The Working Group met on 3<sup>rd</sup> March 2020 and updated the parish council on actions identified and progress.
  - The April parish magazine to include COVID-19 Coronavirus, Wheelchair Donation and the Diamond Jubilee Community Award.

#### **15. Councillor's Reports and Items for Future Agenda.**

Cllr Falvey advised the seven trees on the Village Hall drive and the tree at the entrance to the main car park need attention. Quotations are being sought.

Cllr Falvey indicated that two residents have 100<sup>th</sup> Birthdays pending (Marion Rolls and Joyce Rose) – Agenda Item.

Cllr Darby requested Tree safety as an Agenda Item in May/June.

Cllr Shiels raised Parish Council Emails – Agenda Item.

#### **16. Date of Next Meetings.**

Tuesday 14<sup>th</sup> April 2020.

Monday 27<sup>th</sup> April 2020 (Annual Parish Meeting)

Meeting closed at 09:45pm.

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#### **Notes of Public Question Time:**

Mr Peter Whitehead updated the parish council on the process for Matthew Baines' replacement, He passed in October 2018. Advertising started again in February and interviews will be held in April 2020. Peter also requested financial assistance towards the upkeep of the Rectory, which is currently vacant.

Mr Roger Swan and Ms Helen Hollingsworth of Severn Trent updated the parish council on the scheme for resolving the sewer flooding in Kinsham, which they are aiming to have completed in late 2020 with works over a three-month duration.

The root cause of the flooding has been confirmed as being due to the high level of infiltration in the village's sewers caused by assumed high ground water levels in some winters.

The solution is to line the main sewers in the village and replace several private properties' sewers which are in poor condition.

A groundwater monitor is planned to be installed in the village so that the performance of the solution can be monitored.

Traffic management (single lane) in Cheltenham Road will be 09:30am to 03:30pm on weekdays. Severn Trent have liaised with Worcestershire Highways.