

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 8th June 2020**.

Present: Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk) and Cllr Mr Adrian Hardman.

1. Apologies for Absence.

None.

2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a non-prejudicial ODI for Item 7 & 14 Bredon Star RFC (Landlord).

Cllr Hardman declared an ODI for Item 6 a) i (a neighbour).

Cllr Bell & Cllr Lawlor declared an ODI for Item 10 (adjacent residents).

3. To appoint representatives.

It was agreed the following Members be appointed as follows:

Police Liaison – Cllr Falvey.

Hancock's Trustee – Cllr Sly.

Reeds Close Trustee – Cllr Sly & Cllr Whiting.

Worcestershire Parish Councils Association (CALC) – Cllr Bradley & Clerk.

Bredon Hill Conservation Group – Cllr Darby.

4. Adoption of the minutes of the meeting held on Monday 11th May 2020.

These minutes were **approved**.

5. Finances.

a) Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – May 2020	£126.38
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Parish Council:

Timothy Drew	Balance of Wages – May 2020	£418.64
Pippins Accountancy	Q4 VAT, 2019-20 Wage Review & Draft Accounts	£332.50
David Gray	Lengthsman – May 2020	£480.92
S Merrett Services	Herbicide & Fertiliser to 4 x Pitches	£486.00
Greenworks	Grass cutting – May 2020	£1505.52
BHIB Ltd	Annual Insurance 2020-21	£2511.86

The above payments were **agreed**.

b) Financial Report:

The May 2020 bank statements and cash book were **approved**.

6. Planning.

a) For Ratification:

- i. 20/00766/HP Apple Yard, Oak Lane, Bredon, GL20 7LR
Part conversion of and extension to garage. Veranda to rear of house.
The parish council has no objections.

b) For Approval:

- i. 20/00872/HP The Croftlands, The Lane, Bredon's Norton, GL20 7HB
Erection of porch.
The parish council has no objections.

c) Approved:

- i. 20/00702/FUL - Home Farm, Manor Lane, Bredon's Norton, GL20 7EZ
- ii. 20/00816/HP - 10 Russet Close, Bredon, GL20 7QE
- iii. 20/00321/LB – Southcroft, Manor Lane, Bredon's Norton, GL20 7EZ
- iv. 20/00804/HP - 33 Blenheim Drive, Bredon, GL20 7NQ

d) Appeal Granted:

- i. APP/H1840/W/19/3241826: Home Farm, Manor Lane, GL20 7HA
Change of use of first floor farm shop storage space.

The parish council's comments for the above were **agreed**.

e) Ashchurch Railway Bridge.

The options for the location of the bridge were reviewed and it was the consensus that any rail crossing should be to the south of the A46. It was **agreed** that Cllr Darby would produce a response on behalf of the Planning Working Group, making representations prior to a planning application. Clerk to email to Tewkesbury Borough Council before the submission deadline on Friday 12th June 2020.

f) Other Planning Matters.

Cllr Sly enquired if the SWDP review would mean the Neighbourhood Plan would need to be revised. This would be considered in October/November 2020.

7. BCPR – New Swings and Equipment.

Cllr Lawlor outlined details of the BCPR funded project, which included the removal of one tree and replacement with three new trees. This was **agreed** and BCPR are required to provision for maintenance within the allocated precept of £3k.

8. Tree Safety.

Cllr Darby advised landowners are responsible for trees on their land. Clerk to contact BHIB (Insurers), CALC and Wychavon (Sally Griffiths) for expectations and guidance. Cllr Hardman to also contact Jeanette Beckett. Clerk to liaise with Wade Muggleton at WCC regarding an advertisement for a parish Tree Warden. An agenda item for the July meeting.

9. Coronavirus Lockdown.

Cllr Hardman provided a County update and referred to ongoing modelling for school buses based on the 2-meter rule. Expenditure is below predicted levels and WCC Libraries will open during July. Cllr Shiels advised there was no update for the WhatsApp groups in the parish. It was **agreed** to purchase hand sanitiser stands and dispensers for the Village Hall at a cost of £620.

10. Queensmead Grass Cutting.

Cllr Sly to draft a letter with the Clerk to Rooftop, exploring the addition of including Queensmead grassed areas to the parish council tender and a possible future land purchase arrangement. An agenda item for the July meeting.

11. 5G Mast in Cheltenham Road.

The consultants have not responded to the request for further information to enable consideration of the proposals and the impact on the parish. Cllr Lawlor outlined the health and safety concerns and the need for safety data. Cllr Lawlor and Cllr Bell will gather all available information to prepare a briefing paper for the pending planning application and possible future parish public meeting. An agenda item for the July meeting.

12. Lease documentation.

Both the Assets and Technology & Media Working Groups may need legal advice for several issues being reviewed. These include Bowling Club Lease, Contract of Employment, Village Hall Booking Terms and Conditions, Insurance Claims and Legal Opinions. It was **agreed** to allocate up to £2k for legal fee expenditure.

13. Village Hall/Hallmaster Software.

The Hallmaster software is almost ready for trial customers. Terms & Conditions and room rates need to be added to the system, which will initially use existing room names.

14. Correspondence for Information.

The Clerk provided the following update:

- Bredon Star RFC plan to undertake a major new drainage project on the playing field later this year subject to landlord approval. Options and costs are being reviewed and an RFU groundman's report has been prepared, which recommends additional annual pitch maintenance costs.
- Julie Westwood has asked if she could provide a bench or picnic bench to be installed at The Dock in her mother's name. Mrs Clark lived in Bredon and passed three years ago. It was **agreed** the Clerk would respond in accordance with the Memorial Policy, offering a plaque on the bench most recently installed by WCC.
- The parish council received the business grant support payment for the Village Hall, to cover the loss of income due to closure, after intervention by Cllr Hardman and the leader of Wychavon District Council.
- Guidance on the Management of Roadside Verges, as contained within the Cotswold Conservation Board's position statement, was circulated to Councillors.

15. Progress Reports and Updates

a) Clerk:

- Severn Trent have advised they are now assigning the Flood Alleviation Scheme work at Kinsham to a contractor and are contacting residents. The intention is to have the work completed in 2021.
- Simon Hopkins' film, illustrating how the River Severn flood levels can be reduced and be substantially self-financing, was circulated to Councillors.

b) County & District Councillor:

- Highways footway programme now deferred. The Dock and Malthouse Lane are confirmed priority areas. Drop kerbs at road junctions, Bredon Lodge pavement and the Railway Bridge walkway are also listed for works.

c) Defibrillators and SmartWater.

- The Kiosk at Bredon's Norton has now been painted.

d) Transport & Organisations Working Group.

Police Report:

- Reports of Anti-Social Behaviour at Kemerton Lake Nature Reserve, including a fire in the woodland neighbouring Bredon (during very dry weather). Two males were located and have received a Community Protection Notice Warning (CPNW) banning them from the area, although there was no evidence to say they were responsible for the fire.
- Following speed checks in Main Road, 14 drivers were given words of advice and one ticket was issued for a speed of 43 mph.
- A barn fire at Gray's Farm was deemed it to be arson. An investigation has taken place, but there is no evidence of who was responsible.
- In Bredon's Norton, two cars being driven over private fields. The registration of the vehicles was taken, and the drivers have received CPNW letters.

e) Assets Working Group.

- The next meeting on 16th July will include Village Hall issues on the agenda.

f) Executive and Finance Working Group.

- No update.

g) Technology and Media Working Group.

- After discussion it was **agreed** to purchase Microsoft 365 Business Basic Collaborative Software (£3.80 per user per month plus VAT) and a Tablet for the Village Hall Manager (£200 budget).
- Content for the July online Parish Magazine is COVID-19 Coronavirus Update, Police Report, 100th Birthday (Henry Ducker) and Natural Networks Update.

16. Councillor's Reports and Items for Future Agenda.

CLlr Falvey requested that Derrick Granger's 90th Birthday commemoration be a July agenda item.

17. Date of Next Meetings.

Monday 13th July 2020.

Meeting closed at 10:05pm.