

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 14<sup>th</sup> September 2020**.

**Present:** Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Phil Handy, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk).

## 1. Apologies for Absence.

Cllrs Mr Kevin Falvey (on holiday), Mrs Jo Lawlor (personal matter) and Cllr Adrian Hardman.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a Prejudicial ODI for Item 11 Bredon Star RFC Drainage (Landlord).

## 3. Adoption of the minutes of the meetings held on Monday 10<sup>th</sup> August 2020 and Monday 24<sup>th</sup> August 2020.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – August 2020	£126.38
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### Parish Council:

Timothy Drew	Balance of Wages – September 2020	£219.54
David Gray	Lengthsman – September 2020	£418.91
Greenworks	Grass cutting – September (x1)	£752.76
Pippins Accountancy	Sage, Bookkeeping & Q1 VAT Return	£245.00
Churchill Group	Sanitiser Dispensers (x8)	£2448.00
Matt Hale Tree Surgery	VH & Surgery Car Park	£660.00
LCM Flat Roofing	Playing Field Hut Fibreglass Roof	£792.00

The above payments were **agreed**.

b) Financial Report:

The August 2020 bank statements and cash book were **approved**.

## 5. Planning.

a) For Ratification:

- i. 20/01528/HP 3 Oak Lane, Bredon, GL20 7LR  
*Single storey extension to rear, together with alterations to form a granny annexe.*  
**The parish council has no objection** but requested that officers ensure they are satisfied that the South Worcestershire Design Guide Supplementary Planning Document para 8.3.15 has been satisfied.
- ii. 20/01563/HP 23 Blenheim Drive, Bredon, GL20 7NQ  
*Alterations to existing carport and porch extension. Replacement rear fence.*

**The parish council has no objections.**

- iii. 20/01611/HP 8 Blenheim Drive, Bredon, GL20 7NQ  
*First floor side extension.*

**The parish council has no objections.**

- iv. 20/01592/FUL Meadow View, Mill End, Bredon, GL20 7LQ  
*Erection of detached dwelling and associated parking.*

**The parish council objects to this application.** This is a new dwelling well outside the development boundary in what is considered the open countryside for planning purposes. It is therefore contrary to Neighbourhood Plan policy NP1 and SWDP2.

b) For Approval:

- i. 20/01517/HP Priors Garden, Dock Lane, Bredon, GL20 7LG
- ii. 20/01518/LB Priors Garden, Dock Lane, Bredon, GL20 7LG  
*Re-building of collapsed wall.*

**The parish council has no objections.**

The parish council's comments for a) & b) above were **agreed**.

c) Approved:

- i. 19/02469/FUL/LB Old Croft Farmhouse, Rectory Lane, Bredon's Hardwick, GL20 7EE

d) Government Planning Reform.

The possible implications of the Government's planning reform consultations were discussed, and it was **agreed** that Cllr Darby would draft responses to the 'Changes to the Current Planning System' consultation and the 'Planning for the Future White Paper' consultation and circulate to Planning Working Group members before sending.

e) SWDP Review.

It was **agreed** that Cllr Bradley and Cllr Darby would participate in the Zoom briefing to provide an update on the timetable and the Governments proposed reforms to the planning system. Cllr Sly did not participate in any discussion relating to Mitton Bank.

f) Other General Planning Matters.

Cllr Bradley and Cllr Handy had discussed with Simon Kelly, (Richard Buxton Solicitors - Environmental, Planning and Public Law), the provision a cost estimate, strategy and other information relating to support for the parish council's position on Mitton Bank and SWDP. It was **agreed** to proceed with the subsequent proposal. Cllr Sly did not participate in this item.

## **6. Covid-19 Update.**

Due to Cllr Hardman's absence, there was no report on this item.

## **7. Trees on Parish Council Land.**

To protect councillors fully against any potential negligence claims, it was decided that the Clerk would contact an appropriately qualified arboriculturist to produce a Tree Safety Plan for the parish.

It was **agreed** to accept Matt Hale's quotation for £120.00 to crown raise the tree on the grass bank between Main Road & Brasenose Road. This to give clearance for larger vehicles and ensure good vision from the St Giles Road junction.

## **8. NJC 2020-21 Pay Award.**

The national pay award for Parish Clerks is an increase of 2.75% backdated to April 2020, with an extra day's holiday for less than 5 years' service. This was **ratified**.

### **9. Bus Shelter Cleaning.**

Richard Foxen, who currently cleans the shelter at Bredon's Hardwick, has indicated his willingness to clean the three 'Newstead' shelters. Clerk to request a quotation.

### **10. Street Furniture.**

It was felt that existing signage should be upgraded to a consistent standard. Clerk to contact Overbury Parish Council for details of their signage supplier and Cllr Hardman for information on signage responsibilities at District and County level.

### **11. Correspondence for Information.**

The Clerk provided the following update:

- Bredon Star RFC's Drainage Work indemnity letter and Section 106 application.
- Letter from Kinsham resident regarding speeding – Clerk to respond and refer to Cllr Lawlor.
- Two communications from Highways England relating to resurfacing night work on M5 and A46.
- Mobile Street Trader applications received by Wychavon.
- Wychavon's Community Recovery Funding.
- Car Park overnight usage. Cllr Whiting asked if a relevant byelaw was in place and it was decided to include parish byelaw provision on the October agenda.

### **12. Progress Reports and Updates**

a) Clerk:

- Rooftop have requested that Queensmead be included in the forthcoming grass cutting tender as a separate priced option. It was **agreed** that this can be a separate contract with the appointed contractor.
- The Lengthsman will be unavailable to carry out duties from the end of September until December 2020.

b) County & District Councillor:

- No report.

c) Defibrillators and SmartWater.

- No update.

d) Transport & Organisations Working Group.

- Police Report

On 27<sup>th</sup> August it was reported that a car had hit a tree and caused damage in Lower Westmancote, however, there were no vehicle details obtained and therefore no further action was taken.

On 29<sup>th</sup> August suspicious activity was reported in Dock Lane. No registrations were obtained, and no offences were reported.

Complaints, dating back to the 18<sup>th</sup> August, were received of vehicles are being driven over crops in fields at Bredon's Norton during the evenings. No vehicle details have been obtained but patrols in the area have been increased.

The Kemerton Conservation Trust reported on 2<sup>nd</sup> September that damage had once again been caused to the waterside hide at Kemerton Lake (in Bredon parish and part-funded by the parish council). The Police have worked closely with the Trust over the summer months to address this issue and Community Protection Notice Warnings have

been issued to individuals. However, this area of the parish is still suffering from ASB and criminal damage even with patrols by both Police and members of the Trust.

e) Assets Working Group.

- Positive reviews received relating to the Village Hall reopening.
- Government 'Rule of Six' has meant that two users are unable to now meet, but a new fitness class has started.
- Bredon Hill Surgery have booked dates to fit around existing timetable.

f) Executive and Finance Working Group.

- Cllr Bradley is in contact with Cox & Hodgetts Solicitors as part of Sports Club lease review.

g) Technology and Media Working Group.

- Due to system problems, Cllr Sly will discuss 365 for Business with Clerk and create a one-page document that outlines how all Councillors should be using the software. Cllr Sly will also conduct one-to-one sessions with Councillors not using the Collaboration Software.
- October Parish Magazine content to be Village Hall Reopening and Police Report.

### **13. Councillor's Reports and Items for Future Agenda.**

Cllr Bell proposed the parish council should discuss compliance with ecological requirements.

Cllr Darby enquired if parish council meetings were recorded on Zoom. Clerk advised they were not as previous recorded meetings had exceeded the system's memory allowance.

Cllr Coghlan advised that Bredon's Norton Village hall had not opened due to lack of interest at present.

Cllr Shiels advised locations of Poppy Boxes would need to follow British legion advice. It was **agreed** to purchase a wreath for Remembrance Day.

### **14. Date of Next Meetings.**

Monday 12<sup>th</sup> October 2020.

Meeting closed at 09:20pm.