

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 12<sup>th</sup> October 2020**.

**Present:** Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Adrian Hardman.

## 1. Apologies for Absence.

Cllrs Mr Phil Handy (personal matter).

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

## 3. Adoption of the minutes of the meetings held on Monday 14<sup>th</sup> September 2020.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – September 2020	£126.38
Snow Electrics	PAT Testing	£35.20
Kevin Falvey	Village Hall Covid-19 Kit (Various Items)	£92.55

### Parish Council:

Timothy Drew	Balance of Wages – September 2020	£320.95
David Gray	Lengthsman – September 2020	£396.00
Matt Hale Tree Surgery	Horse Chestnut Crown – Blenheim Drive	£180.00
miniintro (David Carter)	BPC Website hosting & domain name	£54.99
Edward Stanford Ltd	Parish Map for parish office	£141.00
Gray's Gardening Services	Repair & Replace Timber on 2 x PF Benches	£195.50
Greenworks	Grass cutting – September 2020	£1505.52

The above payments were **agreed**.

b) Financial Report:

The September 2020 bank statements and cash book were **approved**.

## 5. Planning.

a) For Ratification:

i. 20/01604/HP 3 Back Lane, Bredon, GL20 7LH

*Two story rear extension.*

**The parish council has no objection in principle but will request that this application is extended or deferred until an adequate Heritage Statement has been produced, as required by policy.**

ii. 20/01895/HP Land to south of Inshallah, Manor Lane, Bredon's Norton

*Erection of greenhouse.*

**The parish council has no objections.**

b) Approved:

- i. 20/01563/HP 23 Blenheim Drive, Bredon, GL20 7NQ
- ii. 20/01335/HP - Southcroft Cottage, Manor Lane, Bredon's Norton, GL20 7EZ
- iii. 20/01528/HP 3 Oak Lane, Bredon, GL20 7LR
- iv. 20/01517/HP & LB Priors Garden, Dock Lane, Bredon, GL20 7LG
- v. 20/01611/HP 8 Blenheim Drive, Bredon, GL20 7NQ

c) SWDP Review.

It is understood that traffic data is currently being gathered and compiled. It would be preferable if the SWDP plan could be accelerated and adopted before new planning rules are in place.

d) Other General Planning Matters.

A Zoom meeting has been arranged with Ashchurch Rural Parish Council, to discuss the Garden Town Project and the application Tewkesbury Borough Council (TBC) have submitted to build a New Bridge, North of Northway.

The parish council believe the bridge is in the wrong location and will cause more traffic to use local Bredon roads as a rat run and create longer queues along the A46, especially at the M5 Junction 9.

It was **agreed** to the parish council would object to the planning application 20/00896 and consider a social media campaign and leaflet drop to parishioners, asking them to submit their comments to the application, via the TBC website in advance of the 3<sup>rd</sup> November 2020 deadline. Cllr Bradley will also discuss this with Simon Kelly of Richard Buxton Solicitors.

## **6. Covid-19 Update.**

Cllr Shiels reported the Brownie and Beaver groups are planning to start reusing the Village Hall with a gap between their bookings; the user survey results would be circulated, and the WhatsApp Groups are still active with no current issues.

Cllr Hardman advised that Covid-19 cases are rising in the Bromsgrove area, although Wyre Forest and Redditch cases have reduced. Wychavon showing 43 cases per 100,000 population which is of concern but not alarm. Schools (92%), Waste Sites and Libraries are still open. Data reliability is an issue as there have been examples of Student tests being double counted (at Home and University).

## **7. Trees on Parish Council Land.**

A quotation received from BJ Unwin Forestry Consultancy, to produce a Tree Safety Plan for the parish was **agreed**. The inclusion of a tree planting scheme would be requested.

## **8. Grass Cutting Contract.**

It was **agreed** to base the tender (2 years + 1 year) on the same maps and timescales as the 2017 tender. Clerk to check if advert can be placed in Tewkesbury Direct magazine, in addition to the Evesham Journal.

## **9. NJC 2020-21 Pay Award.**

This was resolved at the September 2020 meeting.

## **10. Current Byelaw Provision.**

The Byelaws produced in 2005 were not adopted (i.e. signed) due to issues with the (then) Secretary of State. Clerk to check if there is a general byelaw template for UK parish councils. Carried forward to November meeting.

### **11. Compliance with Ecological Requirements.**

Cllr Bell suggested that this could be part of the scope of the Assets Working Group and cover funding, grants, energy plans (i.e. solar, ground source heat pumps) and forestry (planting). Cllr Shiels felt there was a need for a Climate Action Group, formed from volunteers within the community, like BCPR. Independent from the parish council, but could include parish councillors and would need to be compliant with Highways requirements for planting schemes, etc.

### **12. Correspondence for Information.**

The Clerk provided the following update:

- Jodie Molyneux is proposing to organise a Bredon Hancock's School Half Term Fun Run. It was **agreed** to permit signs/posters around the parish, during half-term week, to support the event. Clerk to respond.
- A request for an Acoustic Camera, to monitor excessive vehicle noise, was discussed. Clerk to refer matter to Wyre Forest Regulatory Services.
- The New Homes Bonus Scheme has now closed.
- The Wychavon Community Legacy Grant Scheme was circulated to councillors.

### **13. Progress Reports and Updates**

a) Clerk:

- Jo Lawlor has resigned from the parish council for personal reasons. It was agreed to readvertise the consequent vacancy with a closing date of 30<sup>th</sup> November 2020.
- Peter Whitehead had requested permission for the wooden posts on the grassed verge, leading from the Fox & Hounds to St Giles Church, to be reinstated. This was **agreed**.

b) County & District Councillor:

- A Wychavon consultation on social housing allocations is under consideration and covers local connections.
- An algorithm for the Government's Planning Reform, covering housing needs in England, is under review.
- A Devolution Bill for the restructuring of Local Government is under consideration.
- Following two recent accidents in the same location, Worcestershire Highways are investigating the road surface on the Kemerton Road. The Police are compiling reports on the two accidents.
- The Queensmead footway, which runs in front of the houses along the Main Road by the large section of grass, has now been adopted by Worcestershire Highways. However, due to a lack of funds, any maintenance work will not occur until the next financial year. The section of footway by the entrance to Queensmead from Cheltenham Road is also being reviewed
- The flooding by Bredon's Norton Village Hall was caused by a broken gully. Also, a new system is being investigated to resolve the problems with flooding around Oak Tree Place.

c) Defibrillators and SmartWater.

- No update.

d) Transport & Organisations Working Group.

- No Police Report.

e) Assets Working Group.

- The Village Hall Velux windows are not working, and a solution is being sought.
  - A £500 quotation for a Village Hall promotional Video has been received but will be deferred until the end of Covid-19 measures.
- f) Executive and Finance Working Group.
- No report.
- g) Technology and Media Working Group.
- Following Jo Lawlor's resignation, a new Working Group Chairman will need to be elected.
  - Cllr Sly had circulated a detailed document on the 'Implementation and Use of Microsoft 365 & Teams'. Email forwarding issues have been resolved and the November Summons will be notified by 365 and the November meeting conducted using Teams, with a Zoom backup.
  - November Parish Magazine content to be Queensmead Footway Adoption, Bredon's Norton Drainage Issues, Councillor Vacancy and New Ashchurch Bridge.

#### **14. Councillor's Reports and Items for Future Agenda.**

Cllr Whiting highlighted the pothole at the entrance to the Eckington Road car park.

Cllr Hardman provided an update on the A46 Partnership meeting he attended. Highways England are expecting two route options for consultation based on a new M5 junction, South of Junction 9.

#### **15. Date of Next Meetings.**

Monday 9<sup>th</sup> November 2020.

Meeting closed at 09:50pm.