

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 14<sup>th</sup> June 2021 at 7:15pm.**

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Kevin Falvey, Mr P Handy, Mr Neil Leyden, Mr Ed Pyke, Mr Declan Shiels and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk).

## 1. Apologies for Absence.

Cllrs Mr N Bell, Mr M Darby, Mr A Hardman, Mr A Rhodes and Mr R Sly.

## 2. Declaration of Interests.

Cllr Whiting declared a non-prejudicial ODI for Item 9 f) as a friend of a Tewkesbury Borough Council (TBC) Council Solicitor (Sara Freckleton).

## 3. Annual Governance Statement for 2020-21.

Proposed by Cllr Shiels, seconded by Cllr Handy and **agreed**. The document was signed by the Chairman and Clerk.

## 4. Accounting Statement for 2020-21.

Proposed by Cllr Whiting, seconded by Cllr Coghlan and **agreed**. The document was signed by the Chairman and Clerk.

## 5. To approve existing Direct Debit, Debit Card & Standing Order Payments.

Cllr Whiting proposed, Cllr Handy seconded, and it was unanimously **agreed** that the existing Direct Debits and Standing Orders from 2020-21 be retained for 2021-22.

## 6. To approve reviewed parish council documents:

- a) Standing Orders.
- b) Financial Regulations.
- c) Code of Conduct.
- d) Risk Assessments.

Cllr Handy proposed and Cllr Coghlan seconded that the above reviewed documents [a) to d)] were unanimously **agreed**.

## 7. To consider the Adoption of the Minutes of the Meeting held on Monday 17<sup>th</sup> May 2021.

These minutes were **agreed**.

## 8. Finances:

- i. Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – May 2021	£126.38
LCM Flat Roofing	VH Roof - liquid rubber repair	£468.00

### Parish Council:

Timothy Drew	Balance of Wages – May 2021	£211.34
Richard Buxton Solicitors	ABoR Review & Legal Support	£5100.00

BHIB	Local Councils Insurance Renewal 2021-22	£2673.15
David Gray	Lengthsman Services – May 2021	£400.00
DKE Audit Services	Internal Audit 2020-21	£250.00
Pippins Accountancy	Preparation of Accounts & Forms for 2020-21	£400.00
Community Heartbeat	Defibrillator Pads (x9)	£433.20
Greenworks	Grass cutting – May 2021	£1535.62
Ashchurch Rural PC	Balance for JR Contribution	£750.00

The above payments were **agreed**.

- ii. To approve the Financial Report.

The May 2021 bank statements and cash book were **approved**.

## 9. Planning:

- a) To be Ratified:

- i. 21/01113 71 Blenheim Drive, Bredon, GL20 7QQ  
*Single story extension to side and rear.*

**No objections in principle. However, flat roofs conflict with the Neighborhood Plan and if the Officers approve the plans, the flat roof should not be used as a balcony.**

- b) For Approval:

- i. 21/01186/CU Mill End House, Mill End, Bredon, GL20 7LQ  
*Change of use of existing outbuilding to dwelling, and erection of replacement garage.*

**No objection in principle, but object to the height increase in the existing outbuilding. Also request that a condition of approval is the garage is attached to the dwelling, to restrict the building's use being ancillary to the main dwelling in perpetuity.**

- ii. 21/01253/HP 34 The Dell, Bredon, GL20 7QP  
*Two storey rear extension.*

**No objections in principle, however, it is requested that the flat roof element is not used as a balcony or similar, as this conflicts with both BNP & SWDP 21.**

The parish council's comments above were **agreed**.

- c) Approved:

- i. 21/00474/HP Wenrix Chape Lane, Kinsham, GL20 8HS  
ii. 20/02929/FUL True Blue Cottage, Cheltenham Road, Bredon, GL20 7ND  
iii. 21/00291/HP 14 Waterloo Way, Bredon, GL20 7UA  
iv. 21/00615/HP Tudor Cottage, Manor Lane, Bredon's Norton, GL20 7HB  
v. 21/00616/LB Tudor Cottage, Manor Lane, Bredon's Norton, GL20 7HB  
vi. 21/00383/HP Southcroft, Manor Lane, Bredon's Norton, GL20 7EZ  
vii. 21/00855/HP Mulberry Cottage, Back Lane, Bredon, GL20 7LH  
viii. 21/00247/HP Wayside, Queensmead, Bredon, GL20 7NE  
ix. 21/00665/HP 2 Brasenose Road, Bredon, GL20 7EJ

- d) Future Planning Group Structure and Executive Powers.

DKE Audit Services and Worcestershire CALC had recommended that the parish council should review its operating structure for Planning matters to ensure it follows the requirements of the

Good Councillor Guide 2018. The Planning Working Group comprising Cllrs Bradley, Coghlan, Handy and Pyke met to discuss the future workings of the Group and the need for enhanced transparency.

After discussion, it was **agreed in principle** to operate as a Planning Committee with formal advertised meetings every 3 weeks with notice, public attendance, declarations and minutes. The parish council would delegate responsibility (i.e., executive powers) for certain decisions to the Planning Committee who can then report its decisions to the full council.

The Planning Working Group will draw up Terms of Reference for approval by the parish council.

e) Freedom of Information (FOI) Requests (SWDP).

The Freedom of Information (FOI) requests from relevant Tewkesbury Borough Councillors and Planning Officers are still awaited. Wychavon have confirmed they will comply with the Clerk's revised request for emails with Tewkesbury Borough Council, discussing the Ashchurch Bridge over Rail (ABoR) from October 2020 to 31<sup>st</sup> March 2021.

f) Gloucestershire & Worcestershire Parish Councils Association (GWPCA) Update.

Cllr Whiting left the meeting for this item. The Ashchurch Bridge over Rail (ABoR) forms the first part of infrastructure for the proposed Tewkesbury Garden Town, with the bridge having been indicated as having the potential to unlock land which could deliver 3,000 new homes between Northway and Kinsham. An application has now been submitted for a Judicial Review, which seeks to quash the approved ABoR planning decision. This process is being undertaken by Ashchurch Rural Parish Council, with the support and assistance of Bredon Parish Council, Northway Parish Council and Kemerton Parish Council. Tewkesbury Borough Council's defence/rebuttal is awaited. The GWPCA Constitution is being formed with associated web site, go-funding options and a communication to the parish councils who have responded positively to an involvement. An initial proposed meeting with Tewkesbury Borough Councillors has been declined.

g) Other Planning Matters.

It was noted that roofing work is being undertaken at The Old School House in Main Road which may have listed status.

## 10. Covid-19 Update.

The Government decision to delay restrictions until 19<sup>th</sup> July 2021, will delay the return of some organisations to the Village Hall.

## 11. Bredon AFC External Area Proposal.

Bredon AFC submitted a proposal for the outside space between the Clubhouse and MUGA to be in line with government guidelines/best practice. This requires permission to sink 4 x 1 metre square concrete bases which would allow the installation of retractable all-weather coverings. After discussion it was decided the current temporary arrangements, with outdoor seating to facilitate outdoor socialising, were adequate for Covid-19 compliance. There were also concerns about proximity to the MUGA and alcohol being consumed on the Playing Field. It was **agreed** to reject the proposal. Cllr Falvey abstained.

## 12. Correspondence, Progress Reports and Updates for Information.

The Clerk provided the following update:

- Correspondence complaining about the Resurfacing Work in Bredon's Norton on 4<sup>th</sup> and 5<sup>th</sup> May 2021.
- Correspondence relating to Planning Ref 2100180HP - 70 Blenheim Drive.
- Correspondence relating to Speeding in Lower Westmancote.
- The Neighbourhood Watch Newsletter.

- The Building a Greener Recovery event on 30<sup>th</sup> June 2021.
- A Notice of Road Closure in Bredon's Norton 21<sup>st</sup> June 2021.
- Worcestershire CALC Training Events.

### **13. Progress Reports and Updates for Information:**

- a) County and District Councillor – no report.

#### Working Groups:

- b) Executive & Finance

Both Bredon AFC and Bredon Star RFC have responded and agreed to the request to meet and discuss lease arrangements.

Refurbishment and funding of the two main car parks is to be revisited.

- c) Technology & Media

No report. The June 2021 Parish Magazine will cover Village Hall Reopening, Ashchurch Bridge over Rail Judicial Review, Speeding Traffic and Rewilding Update.

### **14. Councillors Reports and Items for Future Agenda:**

Cllr Shiels advised the Energy Assessment should be received by end of June.

Cllr Coghlan confirmed Bredon's Norton Village Hall had received the Business Rates Start-up Grant from Wychavon.

Cllr Pyke expressed disappointment that there had been no response from Worcestershire Highways to the various parish issues.

### **15. Date of Next Meeting:**

12<sup>th</sup> July 2021.