

BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 11th October 2021 at 7:15pm.**

Present: Councillors: Mr Nick Bradley (Chairman), Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels and Mr Rob Sly.

In Attendance: Mr Tim Drew (Clerk), Cllr Mr Adrian Hardman.

1. Apologies for Absence.

Cllrs Mr Richard Coghlan, Mr Ed Pyke and Mr Brod Whiting.

2. Declaration of Interests.

Cllr Sly declared a non-prejudicial ODI for Item 14 d) as a friend of an adjacent resident to the Glebe Field.

3. To consider the Adoption of the Minutes of the Meeting held on Monday 13th September 2021.

These minutes were **agreed**.

4. Finances:

- i. Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – September 2021	£126.38
CW Hygiene Servs	VH Cleaning – Holiday Cover	£150.00
PPL/PRS	VH Music Licence Royalties	£290.84

Parish Council:

Timothy Drew	Balance of Wages – September 2021	£107.04
Delta Vector Eng Ltd	Structural Survey – Playing Field Wall	£288.00
Delta Vector Eng Ltd	Structural Survey – Westmancote Bus Shelter	£288.00
David Gray	Lengthsman Services –Parish Sept 2021	£225.00
David Gray	Lengthsman Services – WCC Highways Sept 2021	£431.25
Greenworks	Grass cutting (x2)	£1535.62
WHC Hire Services	Glebe Field – Excavator, Dumper & Mower	£462.24
JCB Insurance Services	Glebe Field Equipment Insurance	£101.00

All payments above were **agreed**.

- ii. To approve the Financial Report.

The September 2021 bank statements and cash book were **approved**.

5. Planning:

- a) For Approval:

- i. 21/02101/HP The Lawns, Tewkesbury Road, Bredon's Hardwick, GL20 7EE
Erection of garden shed.

The parish council has no objections.

- ii. 21/02246/HP Greenhayes, Farm Lane, Westmancote, GL20 7ES
Erection of single storey garden room/outbuilding.

The parish council has no objections in principle; however, request that use is limited to ancillary domestic and not residential. In addition, with site's location in the conservation area and part of a heritage asset. A further request that proposed materials and design comply with both the Bredon Neighbourhood Plan and the Local Plan in respect of these matters.

The parish council's comments above were **agreed**.

b) Approved:

- i. 21/00674/HP Coppice End, Hardwick Bank Road, Bredon's Hardwick, GL20 7ED
- ii. 21/01680/HP Offstones, Back Lane, Bredon, GL20 7LH

It was noted that 21/01502/FUL The Croft, 1 The Dell, Bredon, GL20 7QP, had been withdrawn.

c) Planning Committee Terms of Reference.

Draft Terms of Reference were discussed. It was **agreed** that the Clerk would forward a Word document (for track Changes) to Cllrs Darby and Rhodes to review any proposed revisions. This to be completed within a two-week period so that the Planning Committee can consider their comments and respond to them before the November 2021 meeting (Clerks Report).

d) ABoR Judicial Review, GWPCA and SWDP Update.

Skeleton documents have been submitted prior to the Ashchurch Bridge over Rail (ABoR) Judicial Review Hearing on 21st/22nd October 2021 in Bristol.

The formation of the Gloucestershire and Worcestershire Parish Councils Association (GWPCA) as a non-political Community Interest Company (CIC) is still under review.

A timetable for the South Worcestershire Development Plan (SWDP) shows that Adoption of the Plan is scheduled for October 2023 if no major changes are required.

e) Funding of the Judicial Review.

The Chairman outlined Crowdfunding options and it was **agreed** to set up an email address (*@bredonpc.org.uk) linked to the Parish Council bank account.

It was **agreed** to allocate up to £5k towards Richard Buxton Solicitors costs as these are now slightly more than originally quoted, due to the hearing now being 1.5 days necessitating overnight costs for the legal team. The Judicial Review was lodged by Ashchurch Rural Parish Council (ARPC), on behalf of Bredon, Kemerton and Northway parish councils. There is a reciprocal cost cap arrangement which would be around £10k if Tewkesbury Borough Council were successful, and up to £35k if ARPC were successful as lead for the four parish councils.

f) Other planning Matters.

No updates under this heading.

6. Covid-19 Update.

Although there are numerous positive cases in Wychavon, hospitalisations are not increasing.

7. Energy Efficiency Grant Application.

This item was deferred to a future meeting.

8. Main Car Park Fencing and Resurfacing.

Visual examples of fencing, kerbing, bollards and drainage channels were circulated, and Cllr Falvey advised that estimates were awaited. An application for Section 106 funding will be submitted when quotations had been received.

9. Bus Shelters.

Cllr Hardman indicated that if Worcestershire County could make funding available should they take control of the PSV network, so it was recommended to hold off on any decision on new bus shelters until there is greater clarity. It was **agreed** to obtain a quotation for the Lower Westmancote bus shelter temporary repair, in accordance with the Structural Report received.

10. Corrections to Parish Council Minutes.

The following changes were agreed:

- a) For May 2021 - Parish Council representative functions for 2021-22 were confirmed: Bredon Hill Conservation Group - Cllr Coghlan; Hancock's Trustee - Cllr Sly; Reeds Close Trustees - Cllr's Sly and Whiting; Wychavon CALC - Cllr Bradley and Clerk; Bredon's Norton Village Hall - Cllr's Coghlan and Whiting; Police Liaison - Cllr Falvey; Grass Cutting - Cllr's Sly and Rhodes; Defibrillator - Cllr Falvey. Note: other representative functions are appointed by the appropriate Working Group.
- b) For August 2021 - Item 10 d change from 'No reply from Bowling Club' to read 'No reply **required** from Bowling Club'.

11. Christmas Tree for the Village Hall.

There was no sponsorship requested for 2020 due to Covid-19 and it was **agreed** to place a request in the November Parish Magazine for donations to be used for supplies and running costs. Adam Gallagher has kindly agreed to provide a Christmas Tree for December 2021.

12. Donations to Royal British Legion (RBL) and Bredon Community Care (BCC).

It was **agreed** to donate £50 to the RBL for a Poppy wreath and £60 to BCC to offset AGM Meeting expenses.

13. Correspondence, Progress Reports and Updates for Information.

The Clerk provided the following update:

- Parking on the Pavement – signage to be replaced and referred to Worcestershire Highways.
- Details of Wychavon Area CALC - Environment Agency Presentation.
- Housing Needs Survey Workshops.
- WCC - Parish Winter Newsletter.
- WDC Disbursement - Award Discontinued.
- The Platinum Jubilee - The Queens Green Canopy.
- A statement on impact of national HGV driver shortage.

It was noted that Drapers Spar would be closing during January 2022 for refurbishment. Services would continue to be provided via the Twyning shop.

14. Progress Reports and Updates for Information:

- a) County and District Councillor:
 - A group of MPs are pressing the Government for development of brownfield sites. A letter of support via Harriett Baldwin should be considered.
 - Worcestershire Highways have budgetary issues at present.
 - Works on the B4080 have taken place at Bredon's Norton.
- b) Police Report:
 - A Police Roadshow attended Bredon Main Car Park in September.
 - There were attempted break-ins in Kemerton.
 - A domestic dispute in Tewkesbury resulted in a murder.

Working Groups:

c) Transport & Organisations:

No update.

d) Assets Working Group:

- Harris fencing has been erected around the damaged and dangerous wall adjacent to the car park. A Structural Engineers survey has been received and a Tree Surgeon's report is pending.
- A request from Pierre Molyneux for a memorial bench to be installed, on the Playing Field behind the rugby posts on the Eckington Road, was **agreed**.
- The Village Hall is now almost back to full use following various lock downs. Revised Hall Charges will be reviewed in 2022 based on a simplified rate structure and the new Village Hall website, including Hallmaster booking system, will then be launched from April 2022.
- The requirement for additional Table Tennis Tables is now not necessary.
- Recent observations from parishioners, relating to the works on the Glebe Field Biodiversity Project, will be addressed on the BPC website and in the November Parish Magazine.

15. Councillors Reports and Items for Future Agenda:

The Glebe Field Land Registry Transfer, from Bredon Parish Council Named Trustees to Bredon Parish Council, is now near completion.

Cllr Darby referred to the Standing Orders which require the Proper Officer to manage access to information about the council via the publication scheme. Clerk and Chairman to review.

15. Date of Next Meeting:

8th November 2021.