

# BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 13<sup>th</sup> December 2021 at 7:15pm.**

**Present:** Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Matt Darby, Mr Kevin Falvey, Mr Neil Leyden, Mr Ed Pyke, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Mr Adrian Hardman, Alison Fendall and Jodie Carter.

## 1. Apologies for Absence.

Cllrs Mr Richard Coghlan, Mr Phil Handy and Mr Andrew Rhodes.

## 2. Declaration of Interests.

Cllr Sly declared an ODI for Items 5 d) as a neighbouring landowner to additional land owned by an Mitton Bank applicant. A dispensation to participate in any discussion and a discretionary vote for this planning applications was approved in November 2021.

Cllr Darby declared a Non-Pecuniary ODI for Item 11 as an adjacent landowner.

## 3. To consider the Adoption of the Minutes of the Meeting held on Monday 8<sup>th</sup> November 2021.

These minutes were **agreed**.

## 4. Finances:

- i. Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – November 2021	£126.38
A&E Fire & Security	Annual Test & Inspection of VH	£413.10
Darren Rosser	Bar Work – November 2021	£48.00
Kevin Falvey	VH Christmas Tree Lights & Power Items	£69.27
SJ Booth	Hand-dryer Repairs & Outside Sockets	£526.58

### Parish Council:

Timothy Drew	Balance of Wages – November 2021	£137.56
Dor-2-Dor	Mitton Bank Leaflet Distribution	£300.00
Packwood Printers	2500 x Mitton Bank Leaflets	£170.00
Pippins Accountancy	Q2 VAT & Bookkeeping	£105.00
David Gray	Lengthsman Services –Parish Nov 2021	£350.00
David Gray	Lengthsman Services – WCC Highways Nov 2021	£456.25

All payments above were **agreed**.

- ii. To approve the Financial Report.

The November 2021 bank statements and cash book were **approved**.

## 5. Planning:

- a) For Approval:

- i. 21/02507/DEM Blackberry Barn, Manor Lane, Bredon's Norton, GL20 7HB  
*Demolition of two timber frame sheds with open fronted link section between.*  
**Comments were made comments last month, but application withdrawn.**

- ii. 21/02497/FUL The Lawns, Tewkesbury Road, Bredon's Hardwick, GL20 7EE  
*Erection of detached dwelling with new entrance to Rectory Lane.*  
**No objection in principle to some development (subject to highways approval), however, we note that a proportion of the new dwelling is outside the development boundary therefore contrary to Neighbourhood Plan (although this could be addressed by reorientation or slightly moving the site to the east). The parish council also wish to bring to the officer's attention that consideration should be given to the use of alternative materials and/or the dwelling being single storey.**
- iii. 21/02574/HP 57 Queensmead, Bredon, GL20 7NF  
*Erection of rear single-storey extension.*  
**No objection.**

The parish council's comments above were **agreed**.

b) Appeal:

- i. 21/00675/FUL (Building at OS 9331 3544), Corner Cottage, Lower Lane, Kinsham

c) Approved:

- i. 21/02246/HP Greenhayes, Farm Lane, Westmancote, GL20 7ES

d) Other Planning Matters.

The leaflet drop relating to the consultation on revised transport assessments for planning applications 18/00771/OUT and 20/00008/OUT was distributed in November and prompted many responses to Wychavon Planning from concerned residents.

The Highways Report received from Railton TPC Ltd was forwarded to Wychavon Planning. This was highly critical of both Gloucestershire and Worcestershire County Councils and National Highways' input and conclusions. Katherine Smith of Wychavon Planning has requested they review the Report and provide their comments as soon as possible. Cllr Hardman will lobby Karen Hanchett of Worcestershire Highways and it was **agreed** that the Clerk would email National Highways to expedite their response.

The lack of regular updated publicity and information, relating to Mitton Bank, made available to the public was discussed, including a possible exhibition. The following actions were **agreed**:

- Cllr Pyke to investigate the services, contract terms and costs available from Public Relations (PR) companies.
- Cllr Sly to draft a document outlining the various existing and potential planning development issues.
- Cllr Shiels to coordinate input from all Councillors for the website and social media.

Bredon Manor's intention to stage wedding events and the possible effect on the Village Hall was discussed, but it was noted that a planning application had not yet been submitted.

Correspondence from a resident to Planning Enforcement, relating to 20/02640/FUL - Land off Kemerton Road, was discussed and it is understood an appeal is pending.

## 6. Planning Committee - Terms of Reference.

Cllr Darby's draft Terms of Reference proposal was considered by the Planning Committee. Some subsequent revisions were debated at length, and it was **agreed** that the Planning Committee would review again. This would also be checked with the Internal Auditor and CALC to ensure compliance with their recommendation, that the parish council should review its operating

structure for Planning matters, to ensure it follows the requirements of the Good Councillor Guide 2018.

### **7. Speeding Signs in the Village.**

Cllr Pyke presented proposals based on Elan City's provision of most appropriate VAS units to meet the Transport & Organisation Working Group's requirements. It was **agreed** to purchase four Evolis Radar Speed Signs at £11,533 subject to approval of locations from Worcestershire Highways (Clerk to request). Additional signs, to provide coverage in eight locations, may be subject to restrictions on density. Clerk to also notify the Police and Crime Commissionaire with a request for funding support.

### **8. Publication Scheme.**

The proposed scheme was circulated to Councillors and **agreed**.

### **9. Covid-19 – Delegation of powers to the Parish Clerk.**

The Government has not changed the primary Covid-19 legislation which is required to allow Councils to meet virtually by Video Conferencing. Therefore, these remote meetings are still illegal. The Chairman and/or a Parish Councillor cannot make a decision on behalf of the Council, however, the Parish Clerk may do so if the power has been delegated. In the case of further and stronger restrictions coming into force in the future, this would be required as there are no changes so far, or currently any planned in the near future to allow Councils to return to virtual meetings

It was **agreed** to delegate regular Bredon Parish Council actions to the Parish Clerk until regular meetings resume or until the Council meet to fulfil the requirement to attend a meeting within 6 months or the Annual Council meeting, whichever occurs first.

Monthly and extraordinary meetings will be held virtually, with an agenda and members of the public permitted to attend. These meetings would be advisory and would not form part of the Council's official minutes, although notes will be made.

### **10. Precept for 2022-23.**

The Clerk explained Worcestershire CALC had urged Councils to arrange for agreement of the precept at the December meeting, in case further Covid-19 restrictions come into force for the new year. It was **agreed** to submit a precept at the same level as 2021-22 which was neither an increase nor reduction (i.e., 0% change).

Although subject to confirmation, it is anticipated that Worcestershire County Council would increase their rates demand by 3.9%.

### **11. Westmancote Gullies, Salt and Hedgerows.**

As Cllr Rhodes was absent, it was agreed to defer this item.

### **12. Village Hall Lighting Improvements.**

Cllr Leyden circulated three electrical quotations and it was **agreed** to award the contract for >£2,000 (excluding VAT) for the Chandler Room and Village Hall Lobby. This is subject to exploring available grants, the inclusion of Surge Protection and ensuring the brightness of new lighting satisfies Village Hall user requirements.

### **13. Correspondence, Progress Reports and Updates for Information.**

The Clerk provided the following update:

- Brensham Court Wall - see Notes of Public Question Time.
- Planning Enforcement 20/02640/FUL Land at Kemerton Road – see 5d) above.
- Glebe Field Burials & Archaeology – Jonathan Mercer's email.

- Bredon Manor - New Weddings Business – see 5d) above.
- Tewkesbury Borough Plan Main Modifications Consultation.
- Round 4 Briefing for Parish Councils 18 November 2021.

#### **14. Progress Reports and Updates for Information:**

a) County and District Councillor:

- Currently a low Covid-19 caseload in Wychavon (Ashton-under-Hill to Eckington).
- Covid-19 'Firebreak' in February 2022 being anticipated by WCC.
- Wychavon Planning may meet virtually in January 2022.
- Financial support may be available for Bredon speed limit review.
- Further resurfacing of road at Eckington required by Spitfire development. Traffic Lights until new contractor appointed but may need pile driving to resolve with resultant long-term road closure.
- Drainage work at Bredon's Norton pending with summer work scheduled to repair collapse culvert.
- Queensmead footways to be resurfaced.
- Grant of £350 from County for ditch clearance at Queensmead to be donated to Bredon Hancocks School, at the request of contractor (Cooper Groundworks). Clerk to arrange.

b) Police Report:

No Update.

Working Groups:

c) Transport & Organisations:

See Item 7 above.

#### **15. Councillors Reports and Items for Future Agenda:**

Cllr Pyke requested that Kinsham Bus Shelter is January Agenda item.

Cllr Bell highlighted the poor lighting on the Village Hall drive. Cllr Falvey to arrange quotation.

Cllr Leyden advised that there was a Hallmaster software upgrade and letters will be distributed to Village Hall users.

Cllr Falvey confirmed that the small car park had been resurfaced with charge to follow.

Quotations to repair Westmancote Bus Shelter concrete floor to be requested.

#### **15. Date of Next Meeting:**

10<sup>th</sup> January 2022.

#### **Notes of Public Question Time:**

Alison Fendall and Jodie Carter updated the parish council on the situation with the Brensham Court Wall, based on their research into the definitive ownership of the wall. The impact on the five adjacent properties was also raised. Cllr Falvey will provide a list of local contractors to carry out remedial works and outlined the parish council's plans for the nearby car park's fencing and groundworks.