

# BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Annual Meeting held at Bredon Village Hall on **Tuesday 12<sup>th</sup> September 2023 at 7:00pm.**

**Present:** Councillors: Mr Nick Bradley (Chairman), Ms Karen Brooks, Mr Kevin Falvey, Ms Katie Hall, Mr Andrew Rhodes, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk) and Mr Peter Whitehead.

## 1. Apologies for Absence.

Clrs Mr Colin Davidson, Mr Matt Darby, Mr Declan Shiels and Cllr Adrian Hardman.

## 2. Declaration of Interests.

None.

## 3. To consider the Adoption of the Minutes of the Meeting held on Monday 14<sup>th</sup> August 2023.

These minutes were **agreed**.

## 4. Finances:

- i. Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – August 2023	£61.23
County Boiler Services	Replace 3 x Radiators in VH	£504.00
RPK Maintenance	Decoration of Ante Room & Kitchen Plumbing	£2163.92
Kevin Falvey	Paint & Electrical Parts	£26.00
Quantum Limited	Howdens VH Kitchen Materials	£176.21

### Parish Council:

Timothy Drew	Balance of Wages – August 2023	£178.30
Pippins Accountancy	Bookkeeping & Q1 2023-24 VAT Return	£70.00
David Gray	Lengthsman – August 2023 (Highways)	£510.00
Greenworks	Mowing – August 2023 (x3)	£2733.59
PKF Littlejohn LLP *	AGAR External Audit Fee	£504.00

The Clerk reported that the AGAR External Audit for 2022-23 was in accordance with Proper Practices and the certificate has been posted on the website. PKF Littlejohn have requested prompt payment of their fees (\* as above).

All payments above were **agreed**.

- ii. To approve the Financial Report.

The August 2023 bank statements and cash book were **approved**.

## 5. Planning:

- a) For Approval:

- i. W/23/01314/HP 1 Plantation Crescent, Bredon, GL20 7QG  
*Single storey rear extension and garage conversion (Retrospective).*

**No objection.**

- ii. W/23/01614/HP Greenacres, Kemerton Road, Westmancote, Bredon, GL20 7EN  
*Removal of an existing conservatory and glazed corridor. Remodelling of existing dwelling and garage/ancillary building to include new roofs, dormers, porch, external materials, doors and windows.*  
**No objection, subject to approval by the Conservation Officer.**
- iii. W/23/01577/HP Manor Farm House, Farm Lane, Westmancote, GL20 7ES  
*Repair works, modernisation and extension of listed dwelling plus new garage outbuilding and landscape works.*  
**No objection, subject to approval by the Archaeological Officer, Conservation Officer and Environment Agency.**
- iv. W/23/01578/LB Manor Farm House, Farm Lane, Westmancote, GL20 7ES  
*Repair works, modernisation and extension of listed dwelling plus new garage outbuilding and landscape works.*  
**No objection, subject to approval by the Archaeological Officer, Conservation Officer and Environment Agency.**
- v. W/23/01439/FUL Lampitt House, Lampitt Lane, Bredon's Norton, GL20 7HB  
*Demolition of workshop building (with planning consent) and construction of replacement work/live unit as alternative.*  
**No objection, subject to the use of appropriate materials.**
- vi. W/23/01274/HP Jasmine House, Manor Lane, Bredon's Norton, GL20 7EZ  
*Additional pitched roof over and rear extension to the existing flat roof garage; new porch; widening of driveway access.*  
**No objection, subject to the use of appropriate materials.**

The parish council's comment above were **agreed**.

b) Approved:

- i. W/23/00998/HP 5 Broadacre Close, Bredon, GL20 7NW
- ii. W/23/00794/FUL The Gables, Lower Westmancote, Bredon, GL20 7EU
- iii. W/23/00344/FUL Castle View, Eckington Road, Bredon's Norton, WR10 3FB
- iv. W/23/01218/HP Meadow View, Mill End, Bredon, GL20 7LQ

c) Other Planning Matters:

Cllrs Falvey and Sly will attend the Garden Town consultation to be held by Tewkesbury Borough Council on 13<sup>th</sup> September 2023.

The fee of £640 for an Ecological Survey of Mitton Bank was **agreed**.

Tewkesbury Town Council have commissioned a Flood Assessment Survey relating to Mitton Bank. A meeting with Wychavon Planning will be sought following their email advising that there appears to have been an oversight during the validation process for the two Mitton Bank planning applications (housing and schools). Wychavon Planning incorrectly assumed the information within the Developers revised planning submission had been updated. Consequently, the applications will be held in abeyance (so no decision will be made). Once any amended information is received, the application process will be re-started. The application would probably need to be reported back to the Wychavon Planning Committee for determination and then subject to further public consultation. It was **agreed** that the Chairman will contact Richard Buxton Solicitors for an opinion on Wychavon's behaviour in this matter.

## 6. Glebe Field Land Transfer.

The Land Registry Transfer document has now been submitted. The need for planning permission (change of use), as stated by a Wychavon Planning Officer will be investigated further.

## **7. Grass Cutting Tender 2024.**

This was deferred to the October meeting.

## **8. Bredon Parish Magazine.**

Cllr Shiels has indicated there may be an option of a shared arrangement with Eckington Parish Council although it may be that Bredon PCC have found a group to continue the publication. This was deferred to the October meeting.

## **9. Bredon Community Play & Recreation (BCPR):**

Cllrs Bradley and Hall reported on their meeting with BCPR which included the following:

- Confirmation of the financial provision made by the Council to fund maintenance and repairs of the Play Areas and Equipment.
- The main concern of BCPR which is the short length of fencing that is open between the picnic area and the toddler playground (which was vandalized this summer). Although there will be a long-term plan for the Play Area, something of a temporary nature would create a barrier so young children cannot wander onto the car park or road. Clerk to ask the Lengthsman to implement a temporary solution, together with a repair of the bench by front of the car park.

## **10. Village Hall Upgrade Program.**

Estimated expenditure of £3,000 was **agreed** to refurbish the Ladies Toilets.

## **11. Memorial Bench.**

The original request was withdrawn at the request of Sally Brown.

## **12. Progress Reports and Updates.**

- a) County and District Councillor:
  - No report.
- b) Police Report:
  - There were over 80 attendees at the meeting with the Police & Crime Commissioner, John Campion and Chief Inspector Brian Gibbs of West Mercia Police, at the Village Hall on Monday 11<sup>th</sup> September 2023.
  - A Horse Box and Caravan have been stolen from Eckington.
- c) Working Groups.
  - Various Working Groups are scheduled to meet in September.

## **13. Correspondence, Progress Reports and Updates for Information.**

A request had been received from Folly Gardens to provide a mobile pop-up clinic in Bredon on the Eckington Road car park on a Monday morning between 9.30am and 11am. This was **agreed**.

## **14. Councillors Reports and Items for Future Agenda:**

Cllr Falvey reported on CCTV options (Farmstream £849, Rural View £539 per unit) with siting considered and funding options discussed.

Cllr Brooks advised the October Parish Magazine content would include The Meeting with the Police & Crime Commissioner; Planning; Village Hall Refurbishment of Kitchen and Toilets and Consideration of CCTV Cameras.

Cllrs Falvey and Whiting sent their apologies for the October meeting.

## **15. Date of Next Meeting:**

9<sup>th</sup> October 2023

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**Notes of Public Question Time:**

Peter Whitehead provided an update of the Glebe Field Burial Ground Extension project. He contacted Wychavon Planning and was notified the proposal is considered to constitute development which would result in a material change of use of the land. There are no exemptions relating to this type of development within the Town & Country Planning (General Permitted Development) (England) Order (as amended) and the proposal requires full planning permission. This matter has been referred to the Diocese's Legal Department for their advice. Consecration was planned for the Autumn 2023, but this is now likely to slip to Easter 2024. There is no immediate demand for burials on the extended burial ground.