

# **BREDON & BREDON'S NORTON PARISH COUNCIL**

The minutes of the Bredon Parish Council Annual Meeting held at Bredon Village Hall on **Monday 11<sup>th</sup> May 2026 at 7:00pm.**

**Present:** Councillors: Mr John Bees (JB), Mr Nick Bradley – Chairman (NB), Mr Matt Darby (MD), Mr Colin Davidson (CD), Mr Kevin Falvey (KF) & Mr Rob Sly (RS).

**In Attendance:** Mr Tim Drew (Clerk).

## **1. Election of Chairman.**

Cllr Bradley agreed to continue and was elected Chairman for the new term. Cllr Darby proposed, Cllr Sly seconded. (Cllr Bradley duly signed the Declaration of Acceptance of Office and Undertaking to observe the Code of Conduct).

## **2. Apologies for Absence.**

Cllr Mr Bruce Anderson (BA), Cllr Mr Andrew Rhodes (AR), Cllr Mr Declan Shiels (DS), Cllr Mr Brod Whiting (BW) & Cllr Mr Adrian Hardman.

## **3. Declaration of Interests.**

Cllr Sly declared a non-prejudicial DPI for Item 10 d) as an adjacent neighbour of the Mitton Bank and has an ODI Dispensation for the South Worcestershire Development Plan Review until 14<sup>th</sup> December 2026.

Cllr Darby declared a non-prejudicial DPI for Item 10 a) ii as a neighbour of the applicant.

Cllr Falvey declared an ODI for Item 13. Bredon Bowling Club have an association with Bredon Star RFC so will not participate in the new Lease negotiation.

## **4. To Elect a Vice-Chairman.**

Cllr Davidson agreed to stand and was elected Vice-Chairman for the new term. Cllr Sly proposed, Cllr Darby seconded.

## **5. To determine membership of the various working groups and representative functions:**

- a) Planning Committee (Strategic) – Cllrs NB, MD, CD & RS.
- b) Executive & Finance Working Group – Cllrs JB, NB, CD, KF, AR & BW.
- c) Transport & Organisations Working Group - Cllrs JB, NB, DS\* & RS.
- d) Assets Working Group (incl. Village Hall) – Cllrs JB, NB, CD, KF & DS\*.
- e) Technology & Media Working Group – Cllrs KF, DS\* & RS.
- f) Other Functions:
  - i. Bredon Hill Conservation (Planning) Group – Cllr DS\*.
  - ii. Hancock's Trustee – Cllr RS.
  - iii. Reeds Close Trustees – Cllrs RS & BW.
  - iv. Worcestershire Parish Councils Association – Cllr NB & Clerk.
  - v. Bredon's Norton Village Hall – Cllr BA\*.
  - vi. Police Liaison – Cllr KF.
  - vii. Bredon Community Play & Recreation (BCPR) – BW.
  - viii. Grass Cutting – Cllr RS.
  - ix. Social Media – Cllrs DS\* & RS.
  - x. Defibrillator – Cllr KF.

\* Cllr Anderson and Cllr Shiels to confirm their agreement to serve on Working Groups/Other Functions at a future Parish Council meeting.

Cllr Rhodes and Cllr Whiting, although absent, advised in advance of their agreement to serve on Working Groups/Other Functions as above.

#### 6. Direct Debit & Standing Order Payments.

The existing Direct Debits, Debit Card Payments and Standing Orders, as shown on the Clerk's Report, were proposed by Cllr Falvey, seconded by Cllr Davidson and **agreed**.

#### 7. To approve the various Parish Council documents.

- a) Standing Orders.
- b) Financial Regulations.
- c) Code of Conduct.
- d) Risk Assessments.

The above reviewed documents [a) to d)] were proposed by Cllr Darby, seconded by Cllr Sly and **agreed**.

#### 8. To consider the Adoption of the Minutes of the Meeting held on Monday 13<sup>th</sup> April 2026.

These minutes were **agreed**.

#### 9. Finances:

- a) Invoices to be paid:

##### Village Hall

Jo Lomasney	Balance of Wages – April 2026	£168.28
Hallmaster	Annual Licence – Booking & Invoicing	£279.00
CW Hygiene Services	VH Internal/External Windows 7 Guttering	£534.00

##### Parish Council:

Timothy Drew	Balance of Wages – April 2026	£309.67
David Gray	Lengthsman – April 2026 Highways	£544.00
David Gray	Lengthsman – April 2026 Parish	£187.00
Greenworks	Mowing – April 2026 (x2)	£2075.54
Worcestershire CALC	Annual Affiliation Fee (Incl. NALC)	£1449.94
RoSPA Play Safety	Annual Inspection – All Play Areas	£436.80
Fantastically Fresh	40 x Lunches for Warm Welcome (07/05/26)	£372.00

All payments above were **agreed**, with CW Hygiene Services and Fantastically Fresh invoices added to the Clerk's Report.

- b) To approve the Financial Report.

The April 2026 bank statements and Scribe Cashbook were **approved**, and it was noted that the first (of 2) Precept Payments for 2026-27 had been received.

#### 10. Planning:

- a) For Consultee Approval:
  - i. W/26/00748/HP True Blue Farm, Lower Lane, Kinsham, GL20 8HT  
*Various internal alterations, erection of ground floor extension and orangery, refurbishment and conversion of existing out building to living accommodation, construction of new link to out buildings (Variation of Condition 2 Ref W/22/01380/HP).*

**The Council noted and agreed with the contents, concerns and recommendations of the Council for British Archaeology's letter dated 5th May 2026.**

- ii. W/26/00146/FUL Smiths Orchard, Kemerton Road, Westmancote, Bredon, GL20 7GJ

*Three new gypsy plots comprising of three static caravans, three tourer caravans and ONE shared day room for dependents living on land known as Smith's Orchard granted under W/20/02640/FUL. Description of additional information /amendment: Amended application form with Certificate B. **Biodiversity Impact Assessment and Biodiversity Metric information now received.** Due to revised information being received, the registration date of this application has been restarted (29<sup>th</sup> April 2026).*

**It was felt that the Council's letter of response, dated 11<sup>th</sup> March 2026, adequately covered this revised Biodiversity information.**

The above comments were **agreed**.

- b) Approved by Wychavon:

- i. W/26/00517/PIP Land and Buildings at (OS 9318 3573) Lower Lane, Kinsham
- ii. W/26/00436/HP Aberpennar Cottage, Back Lane, Bredon, GL20 7LH
- iii. W/26/00546/HP 58 Queensmead, Bredon, GL20 7NG

- c) Planning Appeal:

- i. 6004222 - W/23/02524/FUL at Land At (OS 9352 3714), Kemerton Road, Westmancote  
*Change of use of land to provide 3 static caravan pitches for occupation by related gypsies/travellers. Associated works including the laying of hardstandings and erection of two storage sheds. Appointment of Inspector & date of hearing (3<sup>rd</sup> June 2026 at 10am).*

**It was agreed to appoint a Consultant at RCA Regeneration to represent the Council at the Hearing and to also assist in defending the Neighbourhood Plan.**

- d) SWDPR Update.

There is no update.

- e) Tewkesbury Garden Town (TGT):

The Parish Liaison Group have met with an Oversight Board meeting to follow. The Cratus Group Review is not yet available. Greystoke Builders have withdrawn from Pamington and Homes England need Snow Farm access for their development. A M5 Junction 9 announcement is expected before the Parliamentary recess, following a funding review. Cameron Thomas MP met with Ashchurch Rural Parish Council and the TGT electric capacity was discussed. The Ashchurch Bridge over Rail is now scheduled for Summer 2027 with a contractor appointed before Christmas 2027.

- f) Other Planning Matters:

In addition to the approach to RCA Regeneration relating to the Neighbourhood Plan, the previous consultancy employed will be contacted. Clarity required is also required on the £10k made available for Neighbourhood Plans from Wychavon.

### **11. Bredon Community Play and Recreation (BCPR) Update.**

Mark Warren has now taken over from Richard Price and the latest Inspection Report has been circulated with the RoSPA Annual Report.

## 12. Drainage, Fencing and Security Project for Playing Field.

The drainage and re-surfacing have been completed and white lining commences on 13<sup>th</sup> May 2026 with both Car Parks temporarily closed. It was **agreed** to pay the Cheltenham Surfacing invoice for works upon receipt.

## 13. Bredon Bowling Club Lease Negotiation.

The next meetings are 14<sup>th</sup> May 2026 & 4<sup>th</sup> June 2026. The Bowling Club need works to the Bowling Green to ensure the Club's continued registration. Details of current and anticipated Bowling Club costs have been provided.

## 14. Progress Reports and Updates.

### a) County and District Councillor:

- No report.

### b) Police and Defibrillator Report:

- There was an attempted burglary at the Rectory, and an electric bicycle was stolen in Bredon. Operation Flare resulted in a gang receiving long sentences for car key burglaries. Two individuals were caught by CCTV on the Kemerton Lake Hide roof.
- No Defibrillator update.

### c) Working Groups:

- It was **agreed** the Clerk would issue a proposed schedule of meetings to be discussed at the June meeting.

## 15. Correspondence, Progress Reports and Updates for Information.

The Clerk circulated the following correspondence for consideration by Councillors:

- Proposed Wage/Salary increases from 1<sup>st</sup> May 2026 were discussed and **agreed** for the Clerk, Village Hall Manager and Lengthsman.
- Detailed information relating to InPost Lockers (similar to those at Mitton Garage) was provided by Cllr Sly and circulated to Councillors. After discussion, relating to possible locations around the Village Hall, it was proposed this be a June Agenda Item to consider a proposal from Cllr Sly.
- A letter from the Bredon Table Tennis Club (BTTC), requesting blackout blinds on the Chandler Room Velox Windows, was **agreed**. All work and costs to be covered by BTTC.
- A letter from a Blenheim Drive resident at 47 requesting an inspection of a tree's roots affecting both the pavement and a newly laid drive. Clerk to initially refer to County Highways.
- The annual Council Insurance Policy renewal from 1<sup>st</sup> June 2026 is expected w/c 18<sup>th</sup> May 2023. It was **agreed** to pay the renewal invoice upon receipt, if Clear Insurance's indication of a 5% increase was charged.
- Bredon Playgroup are considering holding a Village Fête on the Playing Field in Summer 2027.
- Wychavon Bin collections and street cleaning are likely to move 'in-house' under the new Unitary Authority,
- SafeAvon an Annual update for April 2026.
- Council to consider a Unity Trust Bank application. Initially for savings but as a possible current account provider.
- Bredon Lawn Tennis Club reported court resurfacing works required in Autumn 2026 after the subsidence issue (see April 2026 Minutes) is resolved.

**16. Councillors Reports and Items for Future Agenda:**

Cllr Falvey raised the following Village Hall maintenance issues:

- The Council Office external door - push-bar & lock.
- A quotation to raise the Cooker specification has been requested.
- Jubilee Room floor and general decoration – Cllr Falvey is requesting the last floor quotation is updated.
- Ladies Toilet taps following sensor vandalism and mirror replacement.
- Burco Boiler leak repair.

**17. Date of Next Meeting:**

8<sup>th</sup> June 2026